

**Lennox Planning Commission**  
**Regular Meeting**  
**Thursday, October 23, 2014 7:00 PM**  
**City Hall – 107 S Main Street**

Chairman Frank Jacobson called the regular meeting of the Planning Commission to order at 7:00 PM.

Members present were Chairman Frank Jacobson, Paul Jacobson, Chad Wulf and Tim Odland. Absent were Dave Van Middendorp and Dave Severson. Staff present was Jerry Jones and Greg Stack. Also present were Orville Wiebers, Jessica Nordman and Sean Hanson.

**Agenda:** Motion by Wulf, second by P. Jacobson to approve the agenda with the addition of potential use of property discussion. Upon voice vote, all members present voted aye. Motion carried.

**Minutes:** Motion by P. Jacobson, second by Wulf to approve the September 25, 2014 regular meeting minutes. Upon voice vote, all members present voted aye. Motion carried.

**OLD BUSINESS:** No old business at this time.

**NEW BUSINESS:**

**Public Hearing for Conditional Use Permit:**

Chairman Jacobson opened the public hearing at 7:05 PM for the conditional use permit for a day care to be run in Jessica Nordman residence. Miss Nordman answered questions from the board and building inspector Tim Odland. Chairman Jacobson closed the public hearing at 7:20 PM. Due to the lack of having the necessary two thirds vote for approval, the conditional use permit could not be approved at this meeting but the board agreed to allow Miss Nordman to continue to make the necessary improvements to the residence and the permit will be approved at the next meeting of the board.

**Meeting Dates for November and December:**

Discussion was held on the meeting dates in November and December due the holidays fall on the meeting times. The Commission agreed to move the meeting in November to the 20<sup>th</sup> and in December to the 18<sup>th</sup>.

**Use of Property Discussion:**

PWD Stack discussed with the commission on the potential use of property zoned central business. The commission discussed the ideas and addressed issues with the zoning ordinances.

**Building Permit Report:** Tim Odland informed the commission on the problems with the two mobile homes in West Park and the remedies available to correct the problems. A letter of condemnation has been sent to inform the participants on the condition and the action that will be taken after November 10<sup>th</sup>. Tim requested input from the commission on the action to be taken concerning the condition of the home and the safety of the children living in the home. He has been in contact with the owner on what will be done if the issues are not taken care of. The owner wants to move the home out of the park but explained the problems he is having with the renters living in the home. He will keep in touch with Building Inspector Odland concerning the progress of the home removal. Other items discussed were the conditional use permit approved with the condition that the fence and other items would be completed by June 1<sup>st</sup>. As of date, the fence has not been installed and other issues were addressed concerning the business. A letter will be sent to the owner stating

that they will have an additional 30 days from the date of the letter to complete the items needed for the conditional use permit and if not completed, the permit will be revoked. The Commission also disused the need of having the concrete driveway installed for a new home built last year and to give the owners till June 1, 2015 to have the concrete work done and the agriculture equipment being stored on property zoned residential and progress of the civic action taken by the City. Questions were addressed concerning a house that the owner has not been compliant in responding to letters addressing the condition of the property and condemnation proceedings will begin in the near future.

**Adjournment:** Motion by Wulf, second by P. Jacobson to adjourn the Planning Commission meeting at 8:35 PM. Upon voice vote, all members present voted aye. Motion carried.

ATTEST: \_\_\_\_\_  
Jerry Jones, Finance Officer

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Frank Jacobson, Chairman