

**LENNOX CITY COUNCIL REGULAR MEETING  
MONDAY, JUNE 9, 2014  
LENNOX CITY HALL – 107 S MAIN ST.  
UNAPPROVED MINUTES**

The regular meeting of the Lennox City Council was called to order by Mayor Wiebers at 7:00 PM and all present recited the Pledge of Allegiance. Members present were Orville Wiebers, Tracy West, Darin Olson, Greg Poppenga, Russ Nelson and Phillip Fett. Absent was Mike Gregg. Staff present was Finance Officer Jerry Jones, Public Works Director Greg Stack, Water Supt. Roger Almond, Street Supt. Dave Tipton and Patrolman Chad Papke. Other present were Paul Jacobson, Wayne Peterson, Mitch Mergen, Debbie Schmidt, Carol and Rowan Doorn, Eric Willadsen, Glenn Nelson, Brett Lovrien and Laura Welch.

**AGENDA:**

Mayor Wiebers asked for additions to the agenda and with no additions, motion by West, second by Olson to approve the agenda as presented. Motion carried.

**MINUTES:** Motion by West, second by Nelson to approve the minutes of the May 12, 2014 regular meeting. All members present voted aye. Motion carried.

**PAYROLL REPORT:**

Motion by West, second by Nelson to approve the May 2014 payroll report. Upon roll call vote, all present voted aye. Motion carried.

**CLAIMS:**

Motion by Poppenga, second by West to approve May 2014 claims as presented. Upon roll call vote, all present voted aye. Motion carried.

INDEPENDENT PUBLISHING	PUBLISHING	\$350.75
CADWELL SANFORD DEIBERT & GARR	LEGAL SERVICES	\$665.00
DBA RURAL ROUTE 1 SERVICES	RUGS	\$42.55
JONES, JERRY	FIN TRAINING LAMARS	\$79.92
KNOLOGY, INC., DBA WOW!	CABLE	\$183.00
XCEL ENERGY	UTILITIES	\$49.64
CARDMEMBER SERVICE	SERVICES	\$7.00
UNEMPLOYMENT INS DIVISION	FIN	\$8.80
MIDWEST ALARM	GEN	\$63.00
EVELYN METCALF	GEN	\$100.00
DBA RURAL ROUTE 1 SERVICES	RUGS	\$72.45
OFFICE MAX	GEN STAND-UP LECTERN	\$249.99
SUNSHINE	GEN	\$38.59
KNOLOGY, INC., DBA WOW!	CABLE	\$311.58
SCOTT BOLTE SANTITATION	TRASH	\$46.87
VERIZON WIRELESS	CELL PHONE	\$12.00
XCEL ENERGY	UTILITIES	\$84.52
CARDMEMBER SERVICE	SERVICES	\$7.00
CARTRIDGE WORLD	POLICE	\$51.99
VERIZON WIRELESS	CELL PHONE	\$53.82
XCEL ENERGY	UTILITIES	\$75.66
CARDMEMBER SERVICE	SERVICES	\$106.00

KNOLOGY, INC., DBA WOW!	CABLE	\$191.94
DAVES SERVICE & REPAIR	POLICE	\$1,281.54
CENEX FLEETCARD	POLICE	\$587.79
DAVES SERVICE & REPAIR	POLICE	\$194.77
DAVES SERVICE & REPAIR	FIRE	\$73.20
SF TWO WAY RADIO	FIRE	\$335.46
CENEX FLEETCARD	FIRE	\$284.62
KNOLOGY, INC., DBA WOW!	CABLE	\$107.34
XCEL ENERGY	UTILITIES	\$126.26
BROCK WHITE COMPANY	STREET RENTAL	\$575.00
DAVES SERVICE & REPAIR	STREET	\$20.00
CENEX FLEETCARD	STREET	\$692.77
DAVES SERVICE & REPAIR	STREET	\$227.80
FASTENAL	STREET	\$42.93
KNOLOGY, INC., DBA WOW!	CABLE	\$30.25
SCOTT BOLTE SANTITATION	TRASH	\$43.71
VERIZON WIRELESS	CELL PHONE	\$28.25
XCEL ENERGY	UTILITIES	\$70.62
STOCKWELL ENGINEERS	STREET RUMMEL	\$4,664.30
STOCKWELL ENGINEERS	STREET RUMMEL	\$4,664.29
XCEL ENERGY	UTILITIES	\$3,842.64
JASON CHENOWETH INC.	WEED SPRAYING	\$262.50
EASTERN FARMERS	WEED IN THE PARK	\$161.26
STURDEVANT'S AUTO PARTS	REPAIR	\$19.61
AMBILL ASSOCIATES	AMB MAY	\$560.00
DECOU HEATING&COOLING SERLLC	AMB GARAGE REPLACE AIR COND	\$2,500.00
HANISCH ELECTRIC	AMB	\$724.25
BOUND TREE	AMBULANCE SUPPLIES	\$1,146.59
CENEX FLEETCARD	AMB	\$136.91
MATHESON LINWELD	AMB	\$73.40
KNOLOGY, INC., DBA WOW!	CABLE	\$116.74
SCOTT BOLTE SANTITATION	TRASH	\$11.33
VERIZON WIRELESS	CELL PHONE	\$27.00
XCEL ENERGY	UTILITIES	\$76.61
CARDMEMBER SERVICE	SERVICES	\$7.00
LACEY RENTALS INC	REC PORTA-POT	\$110.00
SCOTT BOLTE SANTITATION	TRASH	\$52.24
XCEL ENERGY	UTILITIES	\$303.28
CARDMEMBER SERVICE	SERVICES	\$7.00
DEVRIES, ALEX S	REC LITTLE LEAGUE 2X30	\$160.00
DEVRIES, DEREK J	REC TEENER 3@35	\$200.00
DIVISION OF CRIMINAL INVESTIG	REC BACKGROUND CHK 3 PEOPLE	\$129.75
FODNESS, JARED S	REC TEENER 1@35	\$35.00
GOEMAN, JENNIFER	BASEBALL REFUND	\$100.00
LUZE, MATTHEW	REC LITTLE LEAGUE 4@30	\$120.00
MAYFIELD, GENE	REC TEENER 4X55	\$285.00
SWEETER, ANDREW J	REC TEENER 1@55	\$55.00
DAKOTA SPORTS, INC.	BASEBALL BAGS	\$210.00

DAUBYS	BASEBALL BALLS HELMET CATCHER	\$383.10
HANSON LOGOWEAR	REC BASEBALL CAPS	\$1,567.13
DAKTRONICS	REC SCOREBOARD	\$43,945.00
XCEL ENERGY	UTILITIES	\$8.29
ACE	POOL SUPPLIES/REPAIR MAINT	\$255.61
COMBINED POOL AND SPA	POOL	\$135.19
LAKOTA SEPTIC INC.	POOL	\$200.00
HAWKINS, INC	POOL	\$1,591.68
SUNSHINE	POOL	\$402.68
KNOLOGY, INC,. DBA WOW!	CABLE	\$35.06
XCEL ENERGY	UTILITIES	\$10.25
CARDMEMBER SERVICE	SERVICES	\$7.00
ACE	SENIOR CENTER	\$33.99
WILLIAMS PLUMB & HEATING	SENIOR CENTER	\$154.71
ACE	PARK	\$292.81
DAVES SERVICE & REPAIR	PARK	\$8.15
IDEAL YARDWARE	PARK	\$142.24
MARCO, INC.	PARK	\$180.33
SIOUX INTERNATIONAL	PARK REPAIR OF GRASSHOPPER	\$386.99
SCOTT BOLTE SANTITATION	TRASH	\$55.69
XCEL ENERGY	UTILITIES	\$118.62
ORIENTAL TRADING	LIB SUMMER PROGRAM	\$45.99
SDLA	LIB 2014 CONFERENCE	\$270.00
KNOLOGY, INC,. DBA WOW!	CABLE	\$49.95
BARNES & NOBLE	LIB 19 BOOKS	\$254.11
WILLIAMS PLUMB & HEATING	MUSEUM	\$241.67
XCEL ENERGY	UTILITIES	\$74.14
CARDMEMBER SERVICE	SERVICES	\$20.00
LEWIS & CLARK REGIONAL WATER S	WATER USED MAY 3,421,029 GAL	\$7,101.50
SOUTHEASTERN ELECTRIC	ARMIN	\$1,359.06
XCEL ENERGY	UTILITIES	\$545.93
SD DEPARMENT OF HEALTH	WATER SAMPLES	\$248.00
ACE	WATER	\$44.97
SWEENEY CONTROLS	WATER	\$400.00
STURDEVANT'S AUTO PARTS	REPAIR	\$72.14
BENJAMIN ELLIOTT CPA	WATER	\$1,125.00
QUALIFIED PRESORT	BILLING SERVICES	\$307.90
STOCKWELL ENGINEERS	STREET RUMMEL	\$2,105.03
CENEX FLEETCARD	WATER	\$126.01
SUNSHINE	WATER	\$12.68
KNOLOGY, INC,. DBA WOW!	CABLE	\$157.62
SCOTT BOLTE SANTITATION	TRASH	\$14.57
VERIZON WIRELESS	CELL PHONE	\$17.00
XCEL ENERGY	UTILITIES	\$23.54
CARDMEMBER SERVICE	SERVICES	\$7.00
NATURAL RESOURCES	ANNUAL FEES	\$600.00
BENJAMIN ELLIOTT CPA	SEWER	\$1,125.00
QUALIFIED PRESORT	BILLING SERVICES	\$205.26

STOCKWELL ENGINEERS	STREET RUMMEL	\$2,105.03
DAKOTA SUPPLY GROUP	SEWER	\$686.64
JASON CHENOWETH INC.	WEED SPRAYING	\$227.50
CENEX FLEETCARD	SEWER	\$126.00
INFRA-TRACK	SEWER	\$878.50
STURDEVANT'S AUTO PARTS	REPAIR	\$23.98
SUNSHINE	SEWER	\$3.78
CARDMEMBER SERVICE	SEWER LUNCH FOR 4	\$349.66
KNOLOGY, INC., DBA WOW!	CABLE	\$157.62
SCOTT BOLTE SANITATION	TRASH	\$24.79
XCEL ENERGY	UTILITIES	\$23.53
CARDMEMBER SERVICE	SERVICES	\$7.00
NATURAL RESOURCES	ANNUAL FEES	\$50.00
HANISCH ELECTRIC	WASTE WATER PLANT	\$405.79
SD DEPARTMENT OF HEALTH	WATER SAMPLES	\$248.00
SOUTH LINCOLN RURAL WATER	SEWER MAY	\$146.00
XCEL ENERGY	UTILITIES	\$1,321.95
MIDAMERICAN ENERGY	SEWER	\$8.00
XCEL ENERGY	UTILITIES	\$287.91
***** REPORT TOTAL *****		\$101,886.35

#### **VISITORS TO BE HEARD:**

Eric Willadsen questioned the Council why the Lenkota Acres was not on the agenda for the meeting as he stated that the waiver request for the development project. The response was that no waiver request was received for Council approval thus the reason for not being put on the agenda. Numerous questions and comments were made by Alderman Fett, PWD Greg Stack, Mitch Mergen, Glenn Nelson and City Attorney Brett Lovrien. The rural residential standards for the City of Lennox were addressed. Mayor Wiebers asked for a consensus of the Council in regards to the rural residential standards and the Council agreed to have a special meeting to review the standards and to see if the City of Lennox wants to add the standards to the zoning ordinances. Rowan Doorn addressed the Council regarding the pre annexation agreement for the development, comments made by the PWD concerning annexation discussion with Mr. Doorn and the phone call discussion with the Finance Officer regarding a comment Mr. Doorn made about annexation. Glenn Nelson addressed the Council concerning the zoning the property at 1256 South Main and an agreement made with LADC. Also discussed was that ordinances were not followed concerning the building permit for the property.

#### **Finance Officer Report:**

The Finance Officer presented the May 2014 committee budget report, the 1.4% increase in dues for 2015 to SECOG, the vision plan from Optilegra, the 2013 audit report will be presented in July, health insurance quotes, and the elected officials workshop on July 23, 2014. Motion by West, second by Nelson to approve the Finance Officer's report as presented. Motion carried.

#### **Public Works Director Report:**

Public Works Director Stack reported that two bids were received for the alley improvement project but both came in considerable amount higher than engineer's estimates. City engineer Mitch Mergen discussed reasons for the higher bids and recommended rebidding the project next year and possibly adding this project to another related project. Two additional streets for the Rummel Street project were cost estimated and the

estimates came in too high to include in the Rummel street project at this time. Greg also reported on the clean up week program, the 2013 water quality report will be sent out with the June utility billing, code enforcement concerning mowing of grass on residential properties, the city has applied for a mosquito grant for a trapping program and the housing needs study has began as representatives of the community have began the interviewing process. Also discussed was the painting of the parking lines on Main Street which are to be done before the July 4<sup>th</sup> celebration. The bleeding of the street sealing oil was discussed and the plan is to spread sand on the streets to cover the oil bleeding. Motion by Poppenga, second by Olson to approve the Public Works Director's report as presented. Motion carried.

#### **OLD BUSINESS:**

**Ordinance 511 Revision:** PWD Stack introduced Ordinance 544 golf cart license for the first reading. The action has been recommended as the Golf Cart ordinance 511 was mistakenly not signed and placed into the ordinance book. PWD Stack read the golf cart ordinance 544 for approval. After discussion, Mayor Wiebers declared the first reading of ordinance 544.

**LCEDA Appointment:** The Council discussed the appointment of the City of Lennox representative to the LCEDA board and agreed to table the appointment to the July meeting.

#### **NEW BUSINESS:**

**Surplus Equipment:** The street committee recommends to surplus the 1984 Ford LT8000 truck and snow plow as the unit has been replaced with the 2004 International 7400 truck and new snow plow. Motion by West, second by Nelson to declare the 1984 LT8000 Ford truck and snow plow surplus as the Council has deemed the equipment is no longer necessary, useful or suitable for the purpose for which the equipment was acquired. Upon roll call vote, all members present voted aye. Motion carried. The Council agreed to offer the surplus truck and snow plow to the public at the Sioux Falls annual surplus auction to be held on September 20, 2014.

**Resolution 2014-06-09-01 General Assessment Resolution:** Resolution 2014-06-09-01 was introduced for Council approval which establishes the maximum assessment rate for the construction of street, construction of curb and gutter and construction of sidewalk. Upon further discussion, motion by West, second by Fett to approve the general assessment resolution 2014-06-09-01. Upon roll call vote, all present voted aye. Motion carried.

**Valley Exchange Bank Depository Agreement:** Motion by Nelson, second by Poppenga to approve authorizing Jerry Jones, Dawn Reif and Evelyn Metcalf to be the authorizing signatures for the depository agreement for bag number 40 and 33. Motion carried.

**Housing Board Appointment:** Motion by West, second by Nelson to approve the Mayor's appointment of Delphi Klusman for a term to the Housing Board Commission for the Pathways and Sun Rise Housing facility. Motion carried.

**Replat of Meadow's Addition:** Motion by Poppenga, second by Nelson to approve the replat of Tract 1 and Tract 2, Meadow's Addition Lennox SD, an addition to the City of Lennox, Lincoln County, South Dakota. Motion carried.

#### **Personnel:**

**Resignation:** The Council was given a copy of the resignation letter from patrolmen Kavin Swearingen. Motion by West, second by Nelson to accept the letter of resignation from Mr. Swearingen effective May 29, 2014. Motion carried.

**Finance Officer Job Description:** Motion by West, second by Olson to approve the updated Finance Officer Job description as presented. Motion carried.

**Executive Session:** Motion by West, second by Nelson to go into executive session to discuss personnel at 8:52 PM. Motion carried. Mayor Wiebers declared executive session open. Mayor Wiebers declared executive session ended at 9:08 PM

**Salary and Wage Adjustments:** Motion by West, second by Nelson to approve the following salary and wage adjustments for City employees effective June 1, 2014, Jerry Jones, upon satisfactory probation period, \$40,000.00 annual salary, James Koerner, .50 per hour increase to 16.98 per hour , Timothy Dannen, .50 per hour increase to \$14.56 per hour. Motion carried.

**Adjournment:** Motion by Nelson, second by West to adjourn at 9:10 PM. Motion carried.

ATTEST: \_\_\_\_\_  
Jerry Jones, Finance Officer

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Orville Wiebers, Mayor