

**LENNOX CITY COUNCIL REGULAR MEETING**

**MONDAY, JULY 11, 2016**

**LENNOX CITY HALL – 107 S MAIN ST.**

The regular meeting of the Lennox City Council was called to order by Mayor Wiebers at 7:00 PM and all present recited the Pledge of Allegiance. Members present were Orville Wiebers, Tracy West, Greg Poppenga, Chad Wulf, Mike Gregg, Alan Ratliff and Phil Fett. Staff present was Finance Officer Jerry Jones, Public Relations Director Amanda Anglin, Water/Wastewater Supt. Jeremy Gulbranson, Street Supt. Dave Tipton and City Engineer Mitch Mergen. Other present were Kelli Bultena, Frank Jacobson, Wayne Fischer, Chad Reilly, Dennis Weeldreyer and Wayne Peterson.

**AGENDA:**

Motion by Gregg, second by West to approve the agenda with the addition of Lewis and Clark Water. Motion carried.

**MINUTES:**

Motion by Gregg, second by Wulf to approve the minutes of the June 13, 2016 regular meeting and the June 22, 2016 and June 27, 2016 special meetings. Motion carried.

**PAYROLL REPORT:**

Motion by Poppenga, second by West to approve the June 2016 payroll report. Upon roll call vote, all members present voted aye. Motion carried.

**CLAIMS:**

Motion by Gregg, second by West to approve June 2016 claims as presented. Upon roll call vote, all members present voted aye. Motion carried.

ACE	SUPPLIES	\$772.07
AMBILL ASSOCIATES	MARCH/APRIL	\$2,275.00
AMERICAN ENGINEERING	CENTRAL BASIN	\$1,045.00
ANDERSON, BROCK	UMPIRE	\$90.00
ANGLIN, AMANDA	JULY CELL PHONE	\$120.00
AVERA OCCUPATIONAL MEDICINE	DOT TEST	\$92.15
BACH, SAMANTHA JO	UMPIRE	\$20.00
BADGER METER INC	WATER SUPPLY	\$108.00
BOB'S LOCK & KEY SHOP	PARK KEYS	\$13.20
BOLTES SUNRISE SANITARY	CITY WIDE CLEANUP	\$2,060.81
BOYER TRUCKS	1991 GMC TRUCK/SNOWPLOW/SANDER	\$18,900.00
BUMBLEBEE GIBSON	DUST CONTROL	\$3,770.00
CAMPBELL SUPPLY	REPAIR	\$65.90
CARDMEMBER SERVICE	SUPPLIES	\$1,215.16
CARTRIDGE WORLD	OFFICE SUPPLY	\$141.97
CENEX FLEETCARD	FUEL	\$987.09
CHRISTION, ROY	UMPIRE	\$90.00
CINCO, ELI	UMPIRE	\$220.00
CITY OF SIOUX FALLS PUBLIC WORK	LANDFILL FEE	\$174.56
DAKOTA PUMP INC.	PULLED PUMP FROM WELL	\$979.59

DANKO	AMBULANCE	\$694.23
DAUBYS	BALL TEAM SUPPLY	\$335.00
DAUGHERTY, WILL	UMPIRE	\$20.00
DAVES SERVICE & REPAIR	REPAIR	\$1,853.63
DECOU HEATING&COOLING SERLLC	INSTALLED MINI SPLIT AIR COND	\$10,400.00
DELTA DENTAL	PREMIUM	\$86.34
DEVRIES, KELLIE	SUPPLIES	\$22.23
DIAMOND VOGEL	STREET PAINT	\$684.66
DAKOTA SUPPLY GROUP	POOL	\$530.00
DAKOTA SUPPLY GROUP	SEWER REPAIR	\$781.02
EICH, PEYTON	UMPIRE	\$20.00
ELECTRIC PUMP	WWTF REPAIR	\$6,457.69
EVELYN METCALF	JUNE CLEANING	\$100.00
FASTENAL	GARBAGE BAGS	\$662.69
FIRST NATIONAL BANK	SRF LOAN #4 PYMT #14	\$23,863.23
FIRST NATIONAL BANK	SRF DRINKING WATER PMT #37	\$26,154.05
FIRST NATIONAL BANK	SRF DRINKING WATER#2 PMT#2	\$5,251.91
FIRST RATE EXCAVATE INC	PAY REQUEST #14	\$364,337.18
GESLING, JORDAN	UMPIRE	\$30.00
GULBRANSON, JEREMY	JULY CELL PHONE	\$120.00
HALOUSKA, TRACY	UMPIRE	\$90.00
HANISCH ELECTRIC	REPAIR LIGHT AT POOL	\$502.83
HAUFF	SUPPLIES	\$1,016.18
HAWKINS, INC	POOL	\$5,185.12
HEALTH POOL	JULY	\$1,043.08
HENRY SCHEIN INC.	AMB	\$714.53
HOSTETLER, CLINT	JULY CELL PHONE	\$45.00
INDEPENDENT PUBLISHING	PUBLISHING	\$425.62
JACKSON, KOBY	UMPIRE	\$80.00
JACOBSON, JEREMY	JULY CELL PHONE	\$120.00
JOURNEY GROUP COMPANIES	H.WAY 17 PROJECT #3	\$217,832.15
KIRCHNER, JOHN D	UMPIRE	\$50.00
KIRCHNER, JOHN M	UMPIRE	\$35.00
VAST BROADBAND	PHONE	\$66.91
KOERNER JAMES	MOSQUITO SPRAYING	\$100.00
KRUSE, NICHOLAS	UMPIRE	\$125.00
KRUSE, STEVE	UMPIRE	\$20.00
L.E.E.	2016 FUNDS	\$3,000.00
LACEY RENTALS INC	3 POTS 6/16-7/14	\$1,845.00
LAKOTA SEPTIC INC.	CLEAN BOTTOM OF POOL OUT	\$150.00
LAWNS UNLIMITED, LLC.	BALL PARK REPAIR	\$302.75
LEISINGER, ZACH	UMPIRE	\$40.00
LEWIS & CLARK REGIONAL WATER S	4TH QRT LOBBY FEES	\$1,071.50
LEWIS & CLARK REGIONAL WATER S	USED 5,250,688 GAL	\$8,093.27
LEWIS DRUG	FIRST AID SUPPLY	\$74.45
LUZE, MATTHEW	UMPIRE	\$30.00
MID-AMERICAN RESEARCH CHEM	WWTF SUPPLY	\$188.55
MARCO, INC.	CONTRACT FEE	\$129.99

MC & R POOLS, INC.	RESCUE TUBE/FILTER/DPD POWDER	\$355.82
MENARDS	REPAIR FOOTREST IN DUGOUT	\$146.52
MIDCONTINENT	CABLE AND PHONE	\$1,317.25
ODLAND TIM	JULY CELL PHONE	\$45.00
OFFICE DEPOT	OFFICE SUPPLY	\$590.91
OLDENKAMP, JOHN	UMPIRE	\$40.00
ORVILLE JORGENSEN	JULY CELL PHONE	\$45.00
PEOPLE	PEOPLE MAG SUB	\$116.07
PETTY CASH	SUPPLIES	\$16.62
PITNEY BOWES	POSTAGE	\$400.00
PITNEY BOWES INC.	POSTAGE	\$465.00
PREFERRED PRINTING, INC.	CHECKS	\$550.87
PRESTO-X	PEST CONTROL	\$70.00
QUALIFIED PRESORT LLC	UTILITY BILLS	\$519.74
REGISTER OF DEEDS	COPIES PLATS	\$12.00
REILLY, CHAD	UMPIRE	\$745.00
RENT-ALL INC	LIFT TO TRIM TREE	\$160.00
DBA RURAL ROUTE 1 SERVICES	RUGS	\$137.00
SCHMADER ELECTRIC	SERVICE ON SIREN	\$565.00
SCOTT BOLTE SANTITATION	TRASH PICKUP	\$220.96
SCOTT'S AUTOMOTIVE	PICKUP REPAIR	\$1,887.40
SD DEPARMENT OF HEALTH	SAMPLES	\$634.00
SD REDBOOK FUND	TRAINING	\$300.00
DEPT OF REVENUE & REGULATIONS	SALES TAX	\$2,205.69
SOUTH DAKOTA PUBLIC ASSURANCE	ADDITIONA INSURANCE PREMIUM	\$242.00
SF TWO WAY RADIO	BATTERIES	\$122.50
SIOUX FALLS HUMANE	CONTRACT FEE	\$78.52
SMIT, DEXTER	UMPIRE	\$150.00
SOUTH DAKOTA ONE CALL	UTILITY LOCATES	\$297.92
SD MUNICIPAL LEAGUE	BUDGET TRAINING	\$225.00
SOUTH LINCOLN RURAL WATER	RURAL WATER	\$373.10
SOUTHEASTERN ELECTRIC	ARMIN	\$766.92
STOCKWELL ENGINEERS	ENGINEERING FEES	\$34,085.67
STOCKWELL ENGINEERS	ENGINEERING FEES	\$15,206.46
STOEBNER, TYSON	UMPIRE	\$20.00
STURDEVANT'S AUTO PARTS	REPAIR AND SUPPLY	\$62.42
SUNSHINE	SUPPLIES	\$1,437.37
SWEENEY CONTROLS	WWTF REPAIR	\$938.85
TASER	TASERS	\$732.69
TEA PARK AND RECREATION	3-11/12 TEAMS	\$525.00
TESSMAN COMPANY	PARK SUPPLY	\$183.80
TIPTON	CLEAR AWAY TREES AFTER STORM	\$357.00
TIPTON, DAVE L.	JULY CELL PHONE	\$45.00
TMC	CC FOR JUNE	\$34.60
VERIZON WIRELESS	CELL PHONE	\$133.91
VERN EIDE MANAGEMENT GROUP	JUNE TEXT ALERT	\$62.20
WIPF, RAY	REFUND FOR HOOK UP	\$1,500.00
XCEL ENERGY	UTILITIES	\$10,840.91

ZIEGLER, DALE	UMPIRE	\$60.00
ZIEGLER, JACOB	UMPIRE	\$80.00
***** REPORT TOTAL *****		\$798,028.98

**VISITORS TO BE HEARD:**

Wayne Peterson addressed the Council concerning the mobile home park licenses and why the new licenses have not been approved. The explanation given was two of the 4 parks have passed the inspection and two have yet to be approved. The Council agreed to approve the parks that have passed inspection at the next special council meeting.

**FINANCE OFFICER REPORT:**

The Finance Officer presented the June monthly budget analysis and ambulance summary report for informational purposes. The Finance Officer then stated the front of the City Hall remodel is being planned on being scheduled in September as the contractors time permits, a new flag pole will be ordered for the project, the budget training in Sioux Falls is on Thursday, July 14<sup>th</sup> and elected officials workshop in Pierre on Wednesday, July 20<sup>th</sup>, the demolition of 517 W 4<sup>th</sup> is scheduled for July 19<sup>th</sup> if the power and gas can be disconnected by that date, a review of the open meeting law changes effective July 1<sup>st</sup> was discussed, the finance committee had a discussion with Toby Morris concerning the TIF for Sunshine and a special Council meeting is scheduled for July 25<sup>th</sup>. Motion by West, second by Ratliff to approve the Finance Officer report as presented. Motion carried.

**PUBLIC RELATIONS DIRECTOR REPORT:**

Public Relations Director Amanda Anglin reported on the complaints she is working on and making progress with the complaints, attended the DOT Hi-way 17 project meeting and the closure of the Boynton and Hi-ay 17 is now scheduled for July 25<sup>th</sup>, the final inspection of the Central Basin Project has been completed with numerous repairs to be done before the project to be final, addressing and answering building permit questions, a special meeting of the pool committee members and city staff will be held on Thursday, July 14<sup>th</sup> at 5:30 PM and she has been working on the potential hookup of city water to residents outside of city limits. Amanda also will be putting information on the city website and the paper with regards to upcoming projects the city has to try to better inform the public of such projects. Motion by Gregg, second by Wulf to approve the Public Relations Director report as presented. Motion carried.

**ENGINEERS REPORT:**

City Engineer Mitch Mergen reported on city projects including the Central Basin project, Main Street Improvement, 2016-2020 capital plan, Hi-way 44 recreational trail, Hi-Way 17 project, 2016 street sealing project and the use of the force account for other projects that have come up. Motion by Wulf, second by Ratliff to approve the Engineers report as presented. Motion carried.

**LEWIS AND CLARK PROJECT DISCUSSION:**

Dennis Weeldreyer, board member of the Lewis and Clark Water, met with the Council and addressed the lime sludge problem that Lewis and Clark is now dealing with at the treatment plant. The estimated cost to rectify the sludge problem is between \$600,000 and 1 million dollars and the Board of Directors would like the 20 members of Lewis and Clark to allow the articles of incorporation to be changed which would allow a portion of the reserves to be used for the improvements needed to correct the sludge problem. Mr. Weeldreyer asked for a consensus of the Council on whether the City of Lennox would support the change or not to support the change as all 20 members will need to approve the change in order for the articles of incorporation to be amended. The Lewis and Clark Board of Directors will meet on July 28<sup>th</sup> to address the issue so a consensus will need to be agreed to before then. Mr. Weeldreyer then thanked the Council for their time and consideration.

**OLD BUSINESS:** None at this time.

**NEW BUSINESS:**

**Ordinance #568 Amending Section 6.0501 Tree Trimming:** Public Relations Director presented ordinance #568 which amends section 6.0501 of chapter 6.05 municipal trees. After discussion of the height being changed from 8' to 15' on the street side versus the sidewalk side of the trees in the boulevard, Mayor Wiebers declared the first reading of the ordinance #568. The second reading will be held during the special council meeting on July 25, 2016.

**Pickup Snow Plow:** Two quotes for a snow plow for the 2016 Chevy pickup were received from Prairie Wind Trailers. One quote was for steel plow in the amount of \$6,782.35 and a quote for a stainless steel plow in the amount of 7,354.35. After discussion, motion by Poppenga, second by Wulf to purchase the stainless steel plow with attachments plus installation in the amount of \$7,354.35. Upon roll call vote, all members present vote aye. Motion carried.

**Surplus Resolution #2016-07-11-01:** Resolution #2016-07-11-01 was offered by West and seconded by Wulf and is as follows:

**WHEREAS,** the Lennox City Council has deemed the following equipment no longer necessary, useful or suitable for the purpose for which it was acquired.

**THEREFORE BE IT RESOLVED** by the Lennox City Council to declare the 1991 Ford F-800 sander truck and sander and the 1987 Dodge D150 pickup surplus. Motion carried.

**Pay Request #3 Hi-Way 17 Project Journey Group:** The pay request from the Journey Group for the City's portion of the Hi-Way 17 project in the amount of \$217,832.15 was presented for approval. After discussion with City Engineer Mitch Mergen, motion by Gregg, second by Wulf to authorize payment of the pay request #3 in the amount of \$217,832.15 to the Journey Group. Upon roll call vote, all members voted aye. Motion carried.

**Pay Request #14 Central Basin Project First Rate Excavate:** The pay request from First Rate Excavate for the Central Basin Project In the amount of \$364,337.18 was presented for approval. After discussion with City Engineer Mitch Mergen, motion by West, second by Gregg to authorize payment of the pay request #14 in the amount of \$364,337.18 to First Rate Excavate. Upon roll call vote, all members vote aye. Motion carried.

**Fireworks Contract with Premier Pyrotechnics:** Motion by Gregg, second by West to approve the 3 year contract with Premier Pyrotechnics in the amount of \$4,000 per year with the 5% additional product when the contract is signed and if payment is received by December 1<sup>st</sup>, an additional 15% product will be displayed for the annual 4<sup>th</sup> of July celebration. Motion carried.

**Council Committee Reports:**

**Street/Water/Sewer:** Mike Gregg reported on the Water/Sewer departments which included the continuing trouble at the WWTF, spraying weeds around the holding ponds and road, Jeremy Jacobson will be taking classes and testing for the Class II water distribution certification, the dead end water mains have been flushed, smoke testing of the sewer and storm sewer mains is scheduled for August, the sump pump and car wash water will be addressed and will not be allowed to enter the sewer mains as mandated by the state, the pool has been running well as the chemical gets adjusted and the sludge will need to be tested again before any application can be done. Mike then reported on the Street department which included the request to shut off the flashing lights on the school zone warning lights during the summer months, mosquito spraying and the need for more spray, the contractor that is bringing in fill for the Sunshine Project will be using Cleveland and Boynton for the truck route and will regravels the road as the gravel gets beat out, the final inspection of the Central Basin

Project is done and the punch list is being completed by the contractor, the south Main Street condition and the potential need to have the street finished if more property is annexed into city limits, the dust control has been done except for specific streets in the project area, the painting of the lines on the streets cost approximately \$600 and the need to fix south Main Street to the lift station needs repair before winter.

**Zoning/Buildings:** Phil Fett commented on the auger replacement project for the WWTF.

**Police/Fire:** Greg Poppenga stated that things are going well for the Police and Fire Dept.

**Park/Rec/Pool:** Alan Ratliff reported that the pool is up and running and then Chad Reilly commented on the bad condition of the baseball field and softball fields and asked why the City has not kept up with the care of the facility since volunteer help built the complex and has handed it over the City to take care of. Alan then commented on the drinking fountains that have been ordered for the park and the need to replace the leaking hydrant in the park. The vandalism at the park bathrooms was also addressed and a number of ideas were shared as to reducing the vandalism.

**Finance/ Library:** Tracy West commented on the budget process and the need to prioritize projects for future completion.

**Ambulance/Solid Waste/Rubble:** Chad Wulf informed the Council that the bushes around the ambulance building have been trimmed and the estimate is being obtained to replace the walk in door that was damaged.

Motion by West, second by Wulf to approve the committee reports as presented. Motion carried.

**EXECUTIVE SESSION:** Motion by West, second by Gregg to go into executive session at 9:10 PM to discuss personnel. Motion carried. Mayor Wiebers declared executive session ended at 9:33 PM with no action taken.

**ADJOURNMENT:** With no further business, motion by Gregg, second by Wulf to adjourn at 9:45PM. Motion carried.

ATTEST: \_\_\_\_\_  
Jerry Jones, Finance Officer

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Orville Wiebers, Mayor