

**LENNOX CITY COUNCIL REGULAR MEETING
MONDAY, APRIL 11, 2016
LENNOX CITY HALL – 107 S MAIN ST.**

The regular meeting of the Lennox City Council was called to order by Mayor Wiebers at 7:00 PM and all present recited the Pledge of Allegiance. Members present were Orville Wiebers, Tracy West, Greg Poppenga, Marlyn Jacobson, Phil Fett, Alan Ratliff and Mike Gregg. Staff present was Finance Officer Jerry Jones, Street Supt. Dave Tipton, Water/Wastewater Supt. Jeremy Gulbranson, City Engineer Mitch Mergen, Project Engineer Ross Kuchta, and Building Inspector Tim Odland. Other present were Earl Fischer, Todd Shumann, Wendell Potratz, Chad Reilly, Jim Dover, Donnie Coffee, Jason Foss, Rita Novzk, Brock Rops, Glenn Nelson, Kelli Bultena, Chad Wulf, and Wayne Peterson.

AGENDA:

Motion by West, second by Gregg to approve the agenda as presented. Motion carried.

MINUTES:

Motion by Poppenga, second by Gregg to approve the minutes of the March 14, 2016 regular meeting and the March 18, 2016, March 21, 2016 and April 4, 2016 special meetings. Motion carried.

PAYROLL REPORT:

Motion by Poppenga, second by West to approve the March 2016 payroll report. Upon roll call vote, all members present voted aye. Motion carried.

CLAIMS:

Motion by Gregg, second by Poppenga to approve March 2016 claims as presented. Upon roll call vote, all members present voted aye. Motion carried.

ACE	LIGHT BULBS	\$122.42
ADLER, LYNN	ELECTION OFFICAL	\$117.00
BADGER METER INC	BACKHAUL 1/1/16-3/31/16	\$1,284.00
BANNER ASSOCIATES, INC.	WWTP SERVICE OPERATIONAL ASSIS	\$2,382.25
BARNES & NOBLE	BOOKS 13	\$226.67
DBA BRENDE ELECTRIC LLC	BATHROOM SHOP	\$606.58
BSN SPORTS	REC NET FOR BALLFIELD	\$1,423.42
CADWELL SANFORD DEIBERT & GARR	LEGAL	\$9,095.60
CARDMEMBER SERVICE	SUPPLY	\$1,360.69
CARLOS YORK	REFUND TOW AND TICKET GARFIELD	\$125.00
CENEX FLEETCARD	FUEL	\$742.80
CITY OF SIOUX FALLS PUBLIC WORK	RUBBLE LANDFILL FEE	\$369.19
DANKO	FIRE DEPT REPAIR	\$5,071.17
DAVES SERVICE & REPAIR	REPAIR AND FUEL	\$1,459.36
DENR-BOARD OF OPERATOR CERT.	EXAM	\$10.00
DICK LUND CONCRETE	REC POLE FOR NETS BALLFIELD	\$3,478.20
ELECTRIC PUMP	PUMP PULLED AND REPAIRED	\$2,128.35
ELWOOD & MARTIN APPRAISAS	OLD FOOTBALL FIELD PROJECT	\$1,200.00
EVELYN METCALF	MARCH CLEANING	\$100.00
FASTENAL	BALLFIELD	\$232.24

FEDERAL LICENSING INC	RULES AND REGULATIONS	\$119.00
FIRST NATIONAL BANK	SRF DRINK WATER PMT #36	\$65,612.94
FLOWERS BY BOB	PERRY FUNERAL	\$95.00
GULBRANSON, JEREMY	1ST QRT PHONE	\$120.00
HAWKINS, INC	CHEMICALS	\$10.00
HENRY SCHEIN INC.	AMBULANCE SUPPLY	\$550.75
HOSTETLER, CLINT	4TH AND 1ST QRT PHONE	\$90.00
IDEAL YARDWARE	OIL, BLADES, FILTER FOR MOWER	\$146.11
INDEPENDENT PUBLISHING	PUBLISHING	\$750.27
JONES, JERRY	TRAVEL EXPENSE TO CANTON-4	\$55.48
KLUSMAN, DELPHIE	ELECTION OFFICAL	\$117.00
VAST BROADBAND	PHONE	\$66.91
LUVERNE KAWASAKI	2016 MULE ATV	\$20,398.00
LENNOX SCHOOL DISTRICT	REFUND FOR VARIENCE	\$3,100.00
LEWIS & CLARK REGIONAL WATER S	WATER GAL USED3,750,777	\$7,995.23
LYLE SIGNS INC.	DEADEND SIGN	\$81.18
MARCO, INC.	CONTRACT FEE	\$74.10
MATHESON LINWELD	SUPPLY	\$218.31
MENARDS	REPAIR	\$423.56
NATIONAL PROCESSING COMPANY	CC FEE	\$584.99
ODLAND TIM	1ST QRT PHONE	\$45.00
OFFICE DEPOT	REPAIR	\$62.06
ORVILLE JORGENSEN	1ST QRT PHONE	\$45.00
OTTON, DELORES	ELECTION OFFICAL	\$117.00
PFEIFER IMPLEMENT	SKIDLOADER BUCKET	\$3,410.00
PHYSIO-CONTROL	3/29/16-3/28/19	\$1,193.76
PITNEY BOWES INC.	POSTAGE	\$465.00
QUALIFIED PRESORT LLC	UTILITY BILLS	\$524.58
RENT-ALL INC	LIFT FOR BALLFIELD	\$160.00
DBA RURAL ROUTE 1 SERVICES	RUGS	\$137.00
SANFORD HEALTH	FIRE SHOT	\$29.00
SANITATION PRODUCTS	PARTS FOR ELGIN SWEEPER	\$3,022.45
SCOTT BOLTE SANTITATION	TRASH PICKUP	\$116.48
SD DEPARMENT OF HEALTH	SAMPLES	\$536.00
SDML WORKERS COMPENSATION	2015 ADDITIONAL PREMIUM	\$480.00
SF TWO WAY RADIO	POLICE RADIO REPAIR	\$201.98
SINNING, BRENDA	COVERING DAY SHIFT	\$1,340.00
SIOUX FALLS HUMANE	CONTRACT FEE	\$15.00
SIOUX INTERNATIONAL	GRASSHOPPER PARTS	\$248.68
SOUTH DAKOTA ONE CALL	LOCATES	\$71.68
SOUTH LINCOLN RURAL WATER	MARCH USE	\$376.25
SOUTHEASTERN ELECTRIC	UTILITIES	\$959.21
STURDEVANT'S AUTO PARTS	REPAIR	\$268.57
SUNSHINE	SUPPLY	\$102.35
TIPTON, DAVE L.	1ST QRT PHONE	\$45.00
UPSTART	SUMMER PROGRAM	\$328.07
VANTEK	POLICE RADIO REPAIR	\$92.20
VERIZON WIRELESS	CELL PHONES	\$133.93

VERN EIDE MANAGEMENT GROUP	TEXT FOR MARCH	\$60.56
WIEBERS, CORLISS	ELECTION OFFICAL	\$117.00
WULF, CLIFF	ELECTION OFFICAL	\$117.00
XCEL ENERGY	UTILITIES	\$8,320.21
***** REPORT TOTAL *****		\$155,284.79

VISITORS TO BE HEARD:

A comment was made why the plans for the new restaurant and bar for Jim Dover was not on the agenda as requested and plans were not on the agenda as our city engineer has not approved the plans that have been presented to him. Chad Reilly addressed the council and asked when the tee-ball field will be ready for play for the teams. Project Engineer Ross Kuchta responded to the questions and concerns.

FINANCE OFFICERS REPORT:

The Finance Officer presented the March monthly committee budget analysis and the March ambulance activity report for informational purposes. The Finance Officer then reported on the request to use the Westerman Park for a Peace Festival on August 13th weekend which will include music, venders and a volleyball game between police officers and boys from McCrossins Ranch, the changes in the 2015 annual report by Ben Elliot, an unsigned complaint of the old bowling alley and the process already in place for the building, 4 other complaints of residents and businessmen regarding building permit violations, the grant approval for the Museum project, conditional permit request for the Planning commission to consider for a day care, and the responses from the Lincoln County State’s Attorney on the two complaints filed by Richard Schriever concerning the Planning Commission agenda listing and the appointment of Joe Kidd to the Planning Commission. Motion by Gregg, second by West to approve the Finance Officer report as presented. Motion carried.

ENGINEERS REPORT:

Mitch Mergen and Ross Kuchta presented the monthly engineer report for the Council information. Motion by Gregg, second by West to approve the engineers report as presented. Motion carried.

2015 FIRE DEPT. REPORT:

Earl Fischer, Lennox Fire Chief, reported on the activities of the Lennox Fire Dept in 2015. Chief Fischer then addressed questions from the Council and the Mayor and Council thanked him for the excellent report.

OLD BUSINESS:

Abandon Well at Court Ave and Juniper St.: The discussion on the abandon well included the capping of the well by Mr. Fett and the concerns of the well being in the city right of way and the concern of potential condemnation of the aquifer if the cap on the well head is damaged. The Council and Water/Wastewater Supt discussed the need to obtain more information concerning the depth of the well and the cost to seal the well. After further discussion, motion by Gregg, second by West to obtain an estimate to cap and seal the abandon well and budget for the repair in the 2017 budget. Motion carried.

NEW BUSINESS:

Ordinance #567 First Reading: The Finance Officer presented and read ordinance #567 which amends the Planning Commission members that may sit on the Planning Commission. Mayor Wiebers declared the first reading of Ordinance #567. The second reading will be on May 9th regular meeting.

Lennox School Landscaping Plans: Mitch Mergen presented the landscaping plans for the Lennox School parking lot project. Upon further discussion, motion by Jacobson, second by Gregg to approve the Lennox School landscaping plans for the parking lot project as presented. Motion carried.

Dead Ends on Juniper and Cedar Streets: Mitch Mergen addressed the issue of how to finish the dead ends on Cedar and Juniper Streets so any future improvements can be made. Mitch did not have the recommendations prepared for this meeting but will work them for the next council meeting.

Boyton Avenue Water/Sewer Main Extensions: Discussion was held on the possibility of extending the water, sewer and storm sewer across Boyton Avenue between Pine Street and Cherry Street. Also discussion was the ability of the City to assess the users of the main extensions to recover the cost for the improvements.

Park and Recreation Board Recommendation For Park and Pool Improvements:

Chad Wulf of the Lennox Park and Recreation Board met with Council and reported on the recommendations for the Lennox pool and park improvements. A number of ideas were shared and discussed and the need to work on the financing of the project for the public to vote on. The Council thanked Chad for the information and recommendation.

Band shell Repair Quotes: The 4 quotes for repair of the band shell and shelter were presented for Council consideration. After the presentation of the pool recommendations, motion by Jacobson, second by West to table the quotes for the band shell and picnic shelter. Motion carried.

Welch Property: The City Council has been informed that all the legal work has been completed and now the buildings may be demolished and cleaned up. Motion by West, second by Gregg to advertise for bids to demolish and clean up the Welch property located at 517 W 4th Avenue. Upon roll call, all members present voted aye. Motion carried.

Garbage Haulers Permit: Motion by Ratliff, second by West to table this item as the company is still waiting for the check from the corporate office. Upon voice vote, motion carried 5 to 1.

COMMITTEE REPORTS:

Street/Water/Sewer: Mike Gregg reported that issues have been discussed and worked out in committee and Dave reported that street sweeping will begin soon.

Zoning/Library: Alan Ratliff commented on the retirement party for retiring Head Librarian Lorraine Nordmann, the interviews for the new head librarian and Building Inspector Tim Odland answered questions concerning zoning and building permit procedures.

Police/Fire: Greg Poppenga commented on Fire Chief Fischer's report for 2015 and thanked Earl for the report.

Park/Rec/Pool: Mayor Wiebers commented on the recommendation given by Chad Wulf for the pool, high school baseball is in full swing, the new net is in place and ready for games and Darin Michels is working in the park preparing the fields for use and clean up the park area.

Finance: Tracy West commented on the position of getting clarity of the finance information for projects and the capitalization plan for better finance planning for future projects.

Solid Waste/Rubble: Phil Fett reported that the rubble site will be open starting this Saturday, April 16th and the city crew has been hauling grass clippings and leaves to the Sioux Falls landfill.

Ambulance/Health: Marlyn Jacobson stated things are running fine and nothing to report.

Motion by Gregg, second by West to approve the committee reports as presented. Motion carried.

EXECUTIVE SESSION: Motion by West, second by Poppenga to go into executive session at 9:37 PM to discuss personnel. Motion carried. Mayor Wiebers declared executive session ended at 10:27 PM.

Water/Wastewater Operator Position: Motion by Gregg, second by West to approve the wage for water/wastewater operator Jeremy Jacobson at \$18.00 per hour, full time employee benefit package and upon satisfactory 6 month probation revenue, to increase the hourly wage to \$18.50. Upon roll call vote, all members present voted aye. Motion carried.

Head Librarian Position: Motion by Ratliff, second by West to approve the head librarian position to be a 40 hour per week position and to set the starting wage at \$12.00 per hour for non certified and \$12.75 for certified. Upon roll call vote, all members vote aye. Motion carried.

Street Operator Position: Motion by Gregg, second by West to increase the wage for Clint Hostetler to \$16.00 per hour as agreed to upon probation period and to compensate Clint \$162.50 for the time that he did not receive the increase. Upon roll call vote, all members voted aye.

ADJOURNMENT:

With no further business, motion by Gregg, second by West to adjourn at 10:32 PM. Motion carried.

ATTEST: _____
Jerry Jones, Finance Officer

Orville Wiebers, Mayor