

LENNOX CITY COUNCIL REGULAR MEETING

MONDAY, JANUARY 12, 2015

LENNOX CITY HALL – 107 S MAIN ST.

The regular meeting of the Lennox City Council was called to order by Mayor Wiebers at 7:00 PM and all present recited the Pledge of Allegiance. Members present were Orville Wiebers, Tracy West, Darin Olson, Greg Poppenga, Russ Nelson, and Phillip Fett. Absent was Mike Gregg. Staff present was Finance Officer Jerry Jones, Public Works Director Greg Stack, and Water Supt. Roger Almond. Other present were Mitch Mergen, Brett Lovrien, Debbie Schmidt and Wayne Peterson.

AGENDA:

Motion by West, second by Poppenga to approve the agenda as presented. Motion carried.

MINUTES:

Motion by Poppenga, second by Olson to approve the minutes of the December 8, 2014 regular meeting and December 30, 2014 special meeting. Motion carried.

PAYROLL REPORT:

Motion by West, second by Olson to approve the December 2014 payroll report. Upon roll call vote, all present voted aye. Motion carried.

CLAIMS:

Motion by Poppenga, second by West to approve December 2014 claims as presented. Upon roll call vote, all present voted aye. Motion carried.

ACE	WATER	\$53.27
BADGER METER INC	QUARTERLY FEE	\$215.25
DBA BRENDE ELECTRIC LLC	LIFT STATION	\$447.81
CADWELL SANFORD DEIBERT & GARR	LEGAL FEES FOOTBALL FEE	\$2,995.50
CAMPBELL SUPPLY	WATER	\$164.96
CARDMEMBER SERVICE	SUPPLIES	\$66.00
CARTRIDGE WORLD	AMBULANCE	\$51.99
CENEX FLEETCARD	FUEL	\$944.97
DAVES SERVICE & REPAIR	REPAIR	\$2,697.87
DECOU HEATING&COOLING SERLLC	STREET 2 SHOP HEATERS	\$3,100.00
DENR	WASTE WATER PERMIT 2015	\$1,500.00
EAGLE RIDGE	GEN FLEX CAFETERIA PLAN 2015	\$240.00
EVELYN METCALF	DEC CLEANING	\$100.00
FIRST NATIONAL BANK	SRF LOAN #1 PAYMENT #31	\$26,154.05
FIRST NATIONAL BANK	SRF LOAN #4 PAYMENT #8	\$23,863.23
FIRST NATIONAL BANK	SRF LOAN #2 PAYMENT #2	\$4,462.77
HAWKINS, INC	WATER	\$5.00
INDEPENDENT PUBLISHING	PUBLISHING	\$314.64
INFRA-TRACK INC	WASTEWATER PO 5619	\$2,534.48
INTERSTATE POWER	WASTEWATER	\$619.00
KNOLOGY, INC., DBA WOW!	PHONE	\$347.96
LEWIS & CLARK REGIONAL WATER S	LOBBY FEE 2ND QUARTER	\$8,030.50

LEWIS DRUG	AMB SUPPLIES	\$26.75
LYLE SIGNS INC.	STREET NAME SIGNS	\$401.61
MARCO, INC.	AMBULANCE	\$192.22
MATHESON LINWELD	AMB DEC SUPPLIES	\$231.92
MIDAMERICAN ENERGY	UTILITIES	\$1,282.16
MIDCONTINENT	PHONE AND CABLE	\$854.55
ODLAND TIM	CELL PHONE	\$45.00
ORVILLE JORGENSEN	CELL PHONE	\$45.00
PITNEY BOWES	POSTAGE FEE	\$400.00
QUALIFIED PRESORT LLC	UTILITY BILLS	\$519.86
REGISTER OF DEEDS	COPIES	\$69.00
DBA RURAL ROUTE 1 SERVICES	RUGS	\$115.00
SCOTT BOLTE SANTITATION	TRASH PICKUP	\$223.96
SEAFOG	FINANCE 2015 DUES	\$50.00
SOUTH DAKOTA ONE CALL	WATER 1 CALL 09/30-12/31/14	\$78.38
SECOG	STREET SRTS	\$212.36
SOUTH LINCOLN RURAL WATER	RUTAL WATER	\$182.75
SOUTHEASTERN ELECTRIC	ARMIN	\$1,643.40
STACK GREG	CELL PHONE	\$120.00
STOCKWELL ENGINEERS	ENGINEERING FEE	\$13,000.35
STURDEVANT'S AUTO PARTS	REPAIR	\$233.32
SUNSHINE	SUPPLIES	\$74.18
TIPTON, DAVE L.	CELL PHONE	\$45.00
TMC	FIN DEC FEE	\$164.67
VERIZON WIRELESS	CELL PHONE	\$240.56
XCEL ENERGY	UTILITIES	\$7,492.77
***** REPORT TOTAL *****		\$106,854.02

VISITORS TO BE HEARD: None at this time.

FINANCE OFFICER REPORT: The Finance Officer presented the December 2014 committee budget report and the Ambulance Dept. monthly activity report for informational purposes. The sales tax reports for 2014 were presented and the 3rd penny sales tax collected was only \$6,847.87 for five months of 2014 and is lower than estimations. The office remodel quotes and plans were discussed and addressed. Not all the cost quotes were received in time for the meeting for the Council to consider. The Finance Officer will keep all the Council members informed when the final estimates are received. After further discussion, motion by West, second by Nelson to accept the quote for labor and material for the office project from Doug Meyer Construction LLC in the amount of \$39,845.00. Upon roll call vote, all members present voted aye. Motion carried. The water user fee and surcharge fee needs to be adjusted in the rate resolution but this does not require an increase in fees, only an adjustment in the line items charges. The Council agreed to proceed with advertizing for rubble site manager, pool lifeguards, summer park help and ball team coaches for 2015. Motion by West, second by Nelson to approve the finance officer report as presented. Motion carried.

PUBLIC WORKS DIRECTOR REPORT: PWD Stack reported on the Community Access Grant has been extended one year for the Main Street Project, the Resolution of Necessity for the Garfield and 5th Avenue is complete and will be bid with the Central Basin Project, the SRF application for the Main Street project is in the process, and the Central Basin project advertisement has been pushed back one week because the redesign of the

sidewalk placement and the bids are scheduled to be opened on February 10, 2015 at 10:00 AM. Greg also stated that the 4th Avenue Project public meeting went well and will continue the plan of placing the asphalt surface the following year of 2016, the Meadows phase III design plans have been reviewed by the City Engineer, the zoning regulations have been posted to the city website and will post the city fee schedule on the website for public information and the cost estimate for the lightening protection at the main lift has been completed from Doug Brende Electric. Motion by West, second by Olson to approve the Public Works Director report as presented. Motion carried.

OLD BUSINESS:

Ordinance #553 Sewer Service Line Connection Requirement: The ordinance #553 Sewer and Water service line connection requirement was presented upon the second reading. Upon discussion, motion by Poppenga, second by West to approve the ordinance #553 Sewer and Water service line connection requirement upon the second reading. Upon roll call vote, all members present voted aye. The ordinance #553 was passed and adopted on this 12th day of January, 2015.

Planning Commission Appointment: Motion by Nelson, second by Poppenga to approve the Mayor's appointment of Joe Kidd to the Planning Commission for a two year term. Upon roll call, all members present voted aye. Motion carried.

NEW BUSINESS:

Intergovernmental Contract with SDPAA: Motion by West, second by Nelson to approve and to authorize the Mayor to sign the intergovernmental contract with South Dakota Public Assurance Alliance for administration, marketing and member service for the insurance needs of the City of Lennox. Upon roll call vote, all members voted aye. Motion carried.

2015 Contract with Sioux Falls Humane Society: Brett Lovrien discussed the animal control agreement between Sioux Falls Humane Society and the City of Lennox and is reviewing the new language involving costs for seizure of animals and the responsible parties regarding the costs. After further discussion, motion by West, second by Nelson to authorize the Mayor to sign the animal control agreement with the Sioux Falls Humane Society upon the recommendation of the City Attorney. Motion carried.

Ordinance #554 Supplemental Appropriation Ordinance First Reading: The first reading of ordinance #554 supplemental appropriation for 2015 from the unspent funds in the general fund from 2014 was read for Council consideration. After discussion, Mayor Wiebers declared the first reading of ordinance #554.

Resolution #2015-01-12-01 Payroll and Salary: Motion by West, second by Nelson to approve the 2015 Payroll and Salary Resolution #2015-01-12-01 which sets the salary and wage for Council, Planning Commission and city employees for 2015. Upon roll call vote, all members present voted aye. Motion carried.

Resolution #2015-01-12-02 Sanitary Sewer Surcharge: Motion by Olson, second by West to approve the Sewer Surcharge Resolution #2015-01-12-02 to set the surcharge fee at \$7.13 for the repayment of Surcharge Revenue Bonds Series 2015 in the amount of \$1,290,000. Upon roll call vote, all members voted aye. Motion carried.

Resolution #2015-01-12-03 Surcharge Revenue Bonds: Motion by West, second by Nelson to approve the Surcharge Revenue Bonds Resolution #2015-01-12-03 which authorizes the issuance the sanitary sewer surcharge revenue bonds, series 2015 by the City of Lennox in the amount not to exceed \$1,290,000 to finance the construction of improvements to the City's sanitary sewer and storm sewer systems. Upon roll call vote, all members present voted aye. Motion carried.

Resolution #2015-01-12-04 Surcharge User Fees: PWD Stack presented the resolution to amend the sewer rate and surcharge fee for the SRF loans the City of Lennox has on record. The surcharge for improvements is being reduced from \$7.35 to \$7.13 for the new SRF loan for the Central Basin Projects and the surcharge for the Wastewater Plant SRF will be increased from \$9.29 to \$10.06 for meet the required 110% of SRF loan. The net difference will be an additional \$.55 per user per month or an additional \$6.60 per year per user. Motion by West, second by Nelson to approve resolution #2015-01-12-04 Amending Sewer Rates and Surcharge Fee for users of the City of Lennox wastewater system which sets the surcharges at \$17.19 per month and \$.04 per cubic foot of water used per month. Upon roll call vote, Nelson-aye; Fett-aye; West-aye; Olson-aye; Poppengana; Gregg-absent; The Resolution #2015-01-12-04 was passed and adopted on the 4 to 1 vote. Motion carried.

Audit Service Contract 2014: Motion by West, second by Nelson to approve the contract for audit and annual report preparation for 2014 with Independent Audit Services in the amount of \$11,000. Upon roll call vote, all present voted aye. Motion carried.

Election Date: Motion by West, second by Nelson to officially set the date for the City of Lennox election on Tuesday, April 14, 2015. Motion carried.

Executive Session: Motion by West, second by Olson to enter into executive session at 8:24 PM to discuss legal matters. Motion carried. Mayor Wiebers declared executive session ended at 8:41 PM with no action taken.

Adjournment: With no further business, motion by Nelson, second by West to adjourn at 8:45 PM. Motion carried.

ATTEST: _____
Jerry Jones, Finance Officer

Orville Wiebers, Mayor