

**LENNOX CITY COUNCIL REGULAR MEETING
MONDAY, DECEMBER 12, 2016
LENNOX CITY HALL – 107 S MAIN ST.**

The regular meeting of the Lennox City Council was called to order by Mayor Wiebers at 7:00 PM and all present recited the Pledge of Allegiance. Members present were Orville Wiebers, Greg Poppenga, Chad Wulf, Alan Ratliff, and Mike Gregg. Absent were Tracy West and Phil Fett. Staff present was Finance Officer Jerry Jones, Public Relations Director Amanda Anglin, Street Supt. Dave Tipton, Water/Wastewater Supt. Jeremy Gulbranson, and City Engineer Mitch Mergen. Other present were Kellie Bultena, Lynn Eining, Rob Huber, Brian Zirpel, Randy Dump and Shareece Ihnen

AGENDA:

Motion by Poppenga, second by Gregg to approve the agenda with addition of LADC report. Motion carried.

MINUTES:

Motion by Gregg, second by Wulf to approve the minutes of the November 14, 2016 regular meeting and the November 28, 2016 special meeting with the addition for the WWFT discussion and motion to add **“and to declare this as an emergency purchase/procurement according to SDCL 5-18A-9.”** Motion carried.

PAYROLL REPORT:

Motion by Poppenga, second by Gregg to approve the November 2016 payroll report. Upon roll call vote, all members present voted aye. Motion carried.

CLAIMS:

Motion by Gregg, second by Wulf to approve November 2016 claims as presented. Upon roll call vote, all members present voted aye. Motion carried.

ACE	REPAIR	\$94.78
AMBILL ASSOCIATES	OCT/NOV BILLING	\$1,085.00
BANYON DATA SYSTEMS, INC.	SOFTWARE SYSTEM	\$9,845.00
BARNES & NOBLE	BOOKS	\$496.96
DBA BRENDE ELECTRIC LLC	REPAIR SOUTH LIFT STATION	\$713.02
BULLER, AUDREA	LIB MEETING	\$15.91
CAMPBELL SUPPLY	REPAIR	\$60.75
CENEX FLEETCARD	FUEL	\$185.72
CONCRETE MATERIALS	SUPPLY	\$204.00
DAKOTA PUMP INC.	PUMP OVERHAUL	\$3,693.88
DATA TECHNOLOGIES	2017 LIC	\$2,606.46
DAVES SERVICE & REPAIR	FUEL AND REPAIR	\$1,462.09
DEMCO INC	SHELVING	\$2,968.00
DENR-BOARD OF OPERATOR CERT.	2017 ANNUAL FEE	\$1,500.00
DAKOTA SUPPLY GROUP	REPAIR	\$337.50
EAGLE RIDGE	2017 ANNUAL ADMIN	\$180.00
EQUIPMENT BLADES INC.	CUTTING EDGE FOR LOADER	\$641.74
EVELYN METCALF	NOV CLEANING	\$100.00
FASTENAL	SUPPLY	\$231.32
FIRST NATIONAL BANK	SRF LOAN PAYMENT	\$16,869.37

HAWKINS, INC	SUPPLY	\$10.00
HENRY SCHEIN INC.	AMBULANCE SUPPLY	\$834.40
HOSTETLER, CLINT	BOOTS	\$190.09
INDEPENDENT PUBLISHING	PUBLISHING	\$534.37
INTOXIMETERS	POLICE EQUIPMENT	\$790.23
JP COOKE COMPANY	2017 DOG TAGS	\$77.71
VAST BROADBAND	PHONE	\$225.62
LENNOX AREA AMBULANCE	TRAVEL EXPENSE	\$2,426.37
LEWIS & CLARK REGIONAL WATER S	NOV GAL USED3,707,952	\$6,969.41
MACS INC	SUPPLY	\$27.68
MARCO, INC.	CONTRACT FEE	\$84.47
MATHESON LINWELD	SHOP SUPPLY	\$70.36
METERING & TECHNOLOGY SOLUTION	SUPPORT	\$875.87
MIDAMERICAN ENERGY	UTILITIES	\$426.66
MIDWEST ALARM	FEES	\$66.00
MIDWEST SPRAYFOAM	CITY HALL ROOF REPAIR	\$4,721.00
OFFICE DEPOT	OFFICE SUPPLY	\$235.42
ORIENTAL TRADING	SANTA DAY	\$56.88
PITNEY BOWES	POSTAGE	\$400.00
PITNEY BOWES INC.	POSTAGE	\$465.00
POSTMASTER	SUPPLY	\$52.00
PRESTO-X	WWTF RODENT CONTROL FEE	\$70.00
QUALIFIED PRESORT LLC	UTILITY BILLS	\$521.32
RAMKOTA HOTEL PIERRE	MEETING	\$99.99
RENT-ALL INC	CHRISTMAS LIGHT	\$205.00
DBA RURAL ROUTE 1 SERVICES	RUGS	\$180.65
SANFORD HEALTH	MEDICAL	\$695.00
SANFORD LABORATORIES	DRUG TEST FEES	\$324.48
SANITATION PRODUCTS	SWEEPER REPAIR	\$302.24
SCOTT BOLTE SANTITATION	TRASH PICKUP	\$116.48
SD DEPARMENT OF HEALTH	SAMPLES	\$772.00
SEAM DESIGN	PATCHES	\$45.00
SIOUX EQUIPMENT	SUPPLY	\$8.95
SIOUX FALLS FORD	POLICE CAR REPAIR	\$460.72
SIOUX FALLS HUMANE	CONTRACT FEE	\$37.50
SOUTH DAKOTA ASSOCIATION	BANYON SOFTWARE	\$7,570.00
OF GOVERNMENTS	2017 DUES	\$3,348.00
SOUTH LINCOLN RURAL WATER	RURAL WATER	\$187.25
SOUTHEASTERN ELECTRIC	UTILITIES	\$732.76
STOCKWELL ENGINEERS	CONTRACTING FEE	\$15,025.09
STURDEVANT'S AUTO PARTS	REPAIR	\$113.04
SUNSHINE	GIFTCARD TURKEY	\$80.34
USA BLUE BOOK	WWTF REPAIR	\$170.33
VERIZON WIRELESS	CELL PHONES	\$133.78
XCEL ENERGY	UTILITIES	\$10,561.44

***** REPORT TOTAL *****

\$104,592.40

VISITORS TO BE HEARD: None at this Time.

FINANCE OFFICER REPORT:

The Finance Officer presented the November monthly budget analysis and ambulance summary report for informational purposes. Also reported on was the audit meeting with Ben Elliot, Mayor Wiebers and Public Relations Director Amanda Anglin and the pool committee meeting with the park and rec board and Stockwell Engineers personnel. Motion by Wulf, second by Ratliff to approve the finance officer report as presented. Motion carried.

PUBLIC RELATIONS DIRECTOR REPORT:

Public Relations Director Amanda Anglin reported on the preliminary public hearing for the Planning Commission on the Brass-Poppenga development, the information gathering meeting on the Kuper annexation and development, the LCEDA strategic planning meeting, the Banyon software transition, the paperless project for the council and the ability to audio record the city council meetings to make available to the public on the city's website. A question was asked about the quality on the Vast information channel on the cable service and to contact Vast about the quality. Motion by Wulf, second by Poppenga to approve the Public Relations Director report as presented. Motion carried.

ENGINEERS REPORT: City Engineer Mitch Mergen presented his report on the numerous projects the City has scheduled and in progress. Motion by Gregg, second by Wulf to approve the engineers report as presented. Motion carried.

LENNOX AREA DEVELOPMENT CORPORATION REPORT:

The LADC met with the Council and reported on the current projects they are working on and discussed the dirt pile site near the LADC property and what the plans are to clean up the area.

OLD BUSINESS:

Surplus Truck/Sander Bid Opening: Mayor Wiebers called for any and all bids for the 1991 Ford Truck and sander unit as advertized. One bid was received and was from Tate Eining in the amount of \$1,500.00. After discussion, motion by Gregg, second by Poppenga to accept the bid from Tate Eining for the 1991 ford truck and sander in the amount of \$1,500.00. Upon roll call vote, all members present voted aye. Motion carried.

Garbage Haulers Permit Application and Discussion: The Finance Officer reported to the Council that a letter of invite was sent to the two garbage contractors to come to visit with the Council concerning the heavy trucks on city streets and the damage being done to the streets especially in the spring. No one representing either company appeared for the meeting and one application from Scott Bolte Sanitation was received for approval. After further discussion, motion by Wulf, second by Poppenga to approve the garbage hauler license application from Scott Bolte Sanitation for the 2017 license year. Motion carried.

Waterbury Lots: City Engineer Mitch Mergen presented a concept plan for the development of property to the west of the 5th and Garfield area in Lennox. As the concept plan was laid out, Mitch feels that it would be beneficial to the City of Lennox to continue to own the Waterbury lots for access to the potential development of the property west of the lots.

NEW BUSINESS:

Ambulance Unit Bid Approval: Two bids for the new chassis and update the ambulance unit box were presented for Council approval. The bids are as follows; Arrow Manufacturing of Rock Rapids IA in the amount of \$104,194.00 and from Danko Emergency Equipment of Snyder NE in the amount of \$108,130.00 and both bids included trade in of the old chassis. After discussion, motion by Ratliff, second by Wulf to purchase the

2016 Chevy chassis and to remount and update the ambulance unit onto the chassis in the amount of \$104,194.00 from Arrow Manufacturing. Upon roll call vote, all members present voted aye. Motion carried.

Resolution 2016-12-12-01 Main Street Financing: Resolution 2016-12-12-01 was presented to the Council for approval which authorizes the storm sewer assessment to be pledged for the SRF loan for the Main Street project in 2017. Upon further discussion, motion by Gregg, second by Poppenga to approve Resolution 2016-12-12-01 for the financing of the SRF loan for the Main Street project. Upon roll call vote, all members present voted aye. Motion carried.

Public Hearing Liquor License: No action was needed for this item.

Contingency Resolution 2016-12-12-02: The Finance Officer presented the contingency resolution 2016-12-12-02 for approval. The resolution reflects the overspent budget items and is supported by the contingency built in the 2016 budget. After further discussion, motion by Ratliff, second by Gregg to approve resolution 2016-12-12-02 as presented. Upon roll call vote, all members present voted aye. Motion carried.

Supplemental Appropriation Ordinance #570 Second Reading: The second reading of supplemental appropriation ordinance #570 was presented for Council approval. After discussion, motion by Gregg, second by Wulf to approve the second reading of supplemental appropriation ordinance #570 as presented. Motion carried.

2017 Sioux Falls Humane Society Contract: The 2017 SF Humane Society Contract was presented for Council approval. After discussion and questions were addressed, motion by Gregg, second by Wulf to approve the 2017 Sioux Falls Humane Society Contract for services as presented. Motion carried.

Special Meeting Date: The Council agreed to set Tuesday, December 27th at 7:00 PM for the year end meeting for the City Council.

Council Committee Reports:

Street/Water/Sewer: Mike Gregg reported on the S/W/S committee meeting and the WWTF is waiting for the new auger monster to be installed, personnel is dealing with problems in the plant causing warnings to go off with no known reason and water meters are being installed. The street dept. has been working on snow removal and the issues of ice building up on streets from the sump pump water.

Zoning/Buildings: Nothing to report at this time.

Police/Fire: Greg Poppenga reported that things are running smoothly and the Fire Dept. is checking into a new rescue unit for the department.

Park/Rec/Pool: Alan Ratliff asked if the plan is to go forward with the construction of the new concession/bathroom/storage building for the ball field complex next spring and if the old building will be torn down.

Finance/ Library: Allen Ratliff reported on the open house at the library this Wednesday and will have coffee and cider and will be planning the summer reading program after the first of the year.

Ambulance/Solid Waste/Rubble: Chad Wulf reported on the ambulance purchase of the new chassis and the weed program is done for the year.

Motion by Gregg, second by Wulf to approve the committee reports as presented. Motion carried.

EXECUTIVE SESSION: Motion by Gregg, second by Poppenga to go into executive session at 8:45 PM to discuss personnel and wages/salaries. Motion carried. Mayor Wiebers declared executive session ended at 9:23 PM with no action taken.

PERSONNEL:

City Administrator Position: The Council agreed not to take action on this issue until a full Council will be in attendance.

ADJOURNMENT: With no further business, motion by Gregg, second by Poppenga to adjourn at 9:35 PM. Motion carried.

ATTEST: _____

Jerry Jones. Finance Officer

Orville Wiebers, Mayor