

**LENNOX CITY COUNCIL SPECIAL MEETING  
TUESDAY, DECEMBER 30, 2014  
LENNOX CITY HALL – 107 S MAIN ST.**

The special meeting of the Lennox City Council was called to order by Mayor Wiebers at 7:00 PM and all present recited the Pledge of Allegiance. Members present were Orville Wiebers, Tracy West, Mike Gregg, Russ Nelson, Phillip Fett and Greg Poppenga. Absent was Darin Olson. Staff present was Finance Officer Jerry Jones and Public Works Director Greg Stack. Others present were Mitch Mergen and Wayne Peterson.

**AGENDA:**

Motion by West, second by Poppenga to approve the agenda as presented. Motion carried.

**Visitors to be heard:** None at this time.

**APPROVAL OF YEAR END CLAIMS:**

Motion by Gregg, second by Poppenga to approve the City of Lennox claims as presented. Upon roll call vote, all members present voted aye. Motion carried.

DATA TECHNOLOGIES	FIN FORMS FOR END OF YEAR	\$159.16
MIDAMERICAN ENERGY	UTILITIES	\$32.45
TMC	FIN NOV FEES	\$113.79
BEYOND TECHNOLOGY	NETWORKING FEE	\$745.99
OFFICE MAX	FINANCE	\$99.99
FARM HOM	SUPPLIES	\$27.92
MIDAMERICAN ENERGY	UTILITIES	\$55.24
FARM HOM	SUPPLIES	\$55.82
GOLDEN RULE CREATIONS	POLICE NEW PATCHS	\$222.40
MIDAMERICAN ENERGY	UTILITIES	\$51.53
OFFICE MAX	POLICE PAPER SHREDER	\$99.99
SIOUX FALLS HUMANE	POLICE NOV	\$127.50
TASER	POLICE	\$307.26
FARM HOM	SUPPLIES	\$27.92
MIDAMERICAN ENERGY	UTILITIES	\$248.00
SANFORD HEALTH	FIRE FLU SHOT	\$58.00
3D SPECIALTIES	STREET	\$1,038.45
FARM HOM	SUPPLIES	\$27.92
MIDAMERICAN ENERGY	UTILITIES	\$56.63
DRIVELINE	STREET SNOW	\$63.60
FARM GAS CO-OP ASSOC.	SNOW STREET	\$78.49
JOHN W HOCK COMPANY	MOSQUITO SUPPLY	\$371.44
JOHN W HOCK COMPANY	MOSQUITO TRAP	\$100.00
AVERA MCKENNAN PHARMACY	NOV MEDS	\$15.37
BEYOND TECHNOLOGY	NETWORKING FEE	\$1,282.97
BOUND TREE	AMB DEC	\$35.28
FARM HOM	SUPPLIES	\$27.92
LENNOX AREA AMBULANCE	SUPPLIES	\$323.75
LENNOX AREA AMBULANCE	TRAVEL/CONFERENCE FEE	\$875.00

MIDAMERICAN ENERGY	UTILITIES	\$99.08
JOSTEN CONCRETE	REC	\$80.00
WINNELSON	SENIOR CENTER FAUCET	\$129.46
L.E.E.	SENIOR CENTER BUS SUPPORT	\$950.00
UPSTART	LIBRARY	\$22.45
ARGUS LEADER	LIB 2/01/15-6/30/15	\$130.56
BARNES & NOBLE	LIB DEC 35 BOOKS	\$521.39
OFFICE MAX	LIB NEW CHAIR	\$220.99
MIDAMERICAN ENERGY	UTILITIES	\$32.00
REGISTER OF DEEDS	ECON FOOTBALL F	\$72.00
MIDAMERICAN ENERGY	UTILITIES	\$197.13
DAKOTA SUPPLY GROUP	WATER	\$119.22
HAWKINS, INC	WATER	\$839.00
DAKOTA SUPPLY GROUP	WATER	\$430.31
DELTA DENTAL	DENTAL	\$38.05
PITNEY BOWES INC.	POSTAGE	\$232.50
MIDAMERICAN ENERGY	UTILITIES	\$18.88
PITNEY BOWES INC.	POSTAGE	\$232.50
MIDAMERICAN ENERGY	UTILITIES	\$18.88
BORDER STATES ELECTRIC SUPPLY	LIFT STATION	\$401.00
MIDAMERICAN ENERGY	UTILITIES	\$46.81
***** REPORT TOTAL *****		\$11,561.99

Discussion was held on L.E.E. bus transit and if there is any funds left in the budget for a possible contribution from the City. The Finance Officer stated that there is a \$2,465.00 balance left but \$1,500.00 was set for kitchen improvements which did not take place this year. After further discussion, motion by Poppenga, second by West to donate \$950.00 of the budget balance to the L.E.E. bus transit program. Upon roll call vote, all members present voted aye. Motion carried.

#### **Old Business:**

Planning and Zoning Board Appointment: Motion by West, second by Poppenga to approve the Mayor's appointment of Chad Wulf to the Planning and Zoning Commission effective to April 2015. Upon roll call vote, all members present voted aye. Motion carried.

#### **New Business:**

4th Avenue Paving and Central Basin Projects: PWD Stack and City Engineer Mitch Mergen discussed the projects set for 2015 and the time table set for the advertizing and letting of the bids for the projects. The temporary construction easement and permanent easements for the projects were discussed at length and PWD Stack explained the process used for the easements and will be the standard for future easements. The Council agreed to go forward with obtaining the necessary easements. Sidewalks in the project area were also discussed and 4<sup>th</sup> Avenue has been identified as a safe route to school area, further discussion was held on including the sidewalk in the project scope to have the sidewalks completed and constructed at a potential lower cost.

Stockwell Professional Agreements: 2015 Force Account: Motion by West, second by Nelson to authorize the Mayor to sign the 2015 Force Account with Stockwell Engineers for professional services for the City of Lennox in the amount of \$35,000.00. Upon roll call vote, all members voted aye. Motion carried.

Westerman Park and Pool Master Plan: Motion by West, second by Gregg to authorize the Mayor to sign the Westerman Park and Pool Master Plan with Stockwell Engineers for professional services in the amount of \$28,780.00. Upon roll call vote, all members present voted aye. Motion carried.

2015 Garbage Hauling Contracts: The Finance Officer presented two garbage hauling contracts and necessary documentation for approval of the Council. The contracts were received from RBS Sanitation Inc. / aka Scott Bolte Sanitation and Novak Sanitary Service. The Council discussed the size of trucks being used and the potential damage done to the streets and considered the additional cost to the residents if the City required smaller trucks to only be allowed in City limits. After further discussion, motion by West, second by Nelson to approve the contracts for 2015 with Novak Sanitary Services and RBS Sanitation Inc. /aka Scott Bolte Sanitation as presented. Upon roll call vote, all members present voted aye. Motion carried.

Fire Dept. Volunteers for Workers Comp: Motion by West, second by Gregg to add Russ Nelson to the City of Lennox list of volunteers for the Fire Dept and Ambulance Service for Workers Comp coverage. With Nelson abstaining and Olson absent, motion carried.

2014 Contingency Transfer Resolution 2014-12-30-01: The Finance Officer presented the 2014 contingency transfer resolution 2014-12-30-01 for Council approval. The total amount of the transfer was \$25,000.00. Motion by Poppenga, second by Gregg to approve and adopt contingency transfer resolution 2014-12-30-01 as presented. Upon roll call vote, all members present voted aye. Motion carried.

**Executive Session:** Motion by West, second by Nelson to go into executive session at 8:26 PM to discuss personnel wages and salary and personnel manual. Motion carried. Mayor Wiebers declared executive session ended at 9:15 PM.

Personnel Manual Changes: Motion by Nelson, second by Poppenga to approve and adopt policy 7 leaves of absence of the City of Lennox personnel manual effective January 1, 2015 which included changes to sections 7.2 Vacation, 7.3 Sick Leave, 7.3.1 Donation of Sick Leave Benefits, 7.9.1 Military Leave, 7.10 Personal Leave, 7.11 Bereavement Leave, 7.12 FMLA Leave, 7.12.1 While on Leave, 7.12.2 Intermittent and Reduced Scheduled Leave, 7.12.3 Medical and Other Benefits, 7.12.4 Returning from Leave, and 7.13 Holidays. Motion carried.

**Adjournment:** Motion by West, second by Nelson to adjourn at 9:17 PM. All members present, voted aye. Motion carried.

ATTEST: \_\_\_\_\_  
Jerry Jones, Finance Officer

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Orville Wiebers, Mayor