

**LENNOX CITY COUNCIL REGULAR MEETING
MONDAY, FEBRUARY 10, 2014
LENNOX CITY HALL – 107 S MAIN ST.**

The regular meeting of the Lennox City Council was called to order by Mayor Wiebers at 7:00 PM and all present recited the Pledge of Allegiance. Members present were Orville Wiebers, Tracy West, Darin Olson, Greg Poppenga, Mike Gregg, and Russ Nelson. Absent was Glenn Nelson. Staff present was Finance Officer Jerry Jones and Public Works Director Greg Stack. Other present were Paul Aslesen, Paul Jacobson, Phillip Fett, Carol and Rosy Dorn, Dawn Reif, Laura Thiesse, Eric Willadsen, Wayne Peterson, Roger Almond, Mitch Mergen, Dave Van Middendorp, Chad Wulf, Jason Foss, Debbie Schmidt, Dave Tipton, David Scott, Jeff Elhoff and Ron Garrison.

AGENDA:

Mayor Wiebers asked for additions to the agenda and with no additions, motion by West, second by Olson to approve the agenda as presented. Motion carried.

MINUTES:

Motion by Gregg, second by Poppenga to approve the minutes of the January 13, 2014 regular meeting. Motion carried.

PAYROLL REPORT:

Motion by Gregg, second by West to approve the January 2014 payroll report. Upon roll call vote, all present voted aye. Motion carried.

CLAIMS:

Motion by Gregg, second by West to approve January claims as presented. Upon roll call vote, all present voted aye. Motion carried.

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ACE	GEN	\$121.07
AVERA MCKENNAN PHARMACY	AMB	\$25.08
BARNES & NOBLE	LIB 28 BOOKS	\$396.66
BOUND TREE	AMB SUPPLIES	\$341.39
CADWELL SANFORD DEIBERT & GARR	LEGAL	\$1,209.00
CAMPBELL SUPPLY	WATER	\$95.99
CARDMEMBER SERVICE	SEWER	\$56.00
CENEX FLEETCARD	STREET	\$1,437.56
DAVES SERVICE & REPAIR	STREET	\$1,363.46
DORNER COMPANY	SEWER	\$1,217.60
DAKOTA SUPPLY GROUP	WATER	\$685.25
EAGLE RIDGE	GEN	\$300.00
EVELYN METCALF	GEN CLEANING	\$100.00
FARM GAS CO-OP ASSOC.	STREET SANDER	\$106.00
HANISCH ELECTRIC	STREET HANG CHRISTMAS LIGHTS	\$102.04
HD SUPPLY WATERWORKS		\$20.46
HEIMAN		\$636.00
HOSTETLER'S	STREET	\$79.90
INDEPENDENT PUBLISHING		\$446.87
SHORT EXCAVATING	WATER	\$2,392.86
KNOLOGY, INC., DBA WOW!		\$1,330.03

KOYKER	SEWER	\$163.22
LCEDA	GEN 2014 DUES	\$3,750.00
LENNOX SCHOOL DISTRICT	LIB OVERDRIVE SHARE	\$375.00
LENNOX SHOW PRINT	SEWER	\$530.39
LEWIS & CLARK REGIONAL WATER S	WATER JAN USED 3,090,894	\$7,094.00
LIGHT & SIREN	FIRE	\$152.92
M MAGAZINE	LIB MAG RENEWAL	\$14.97
MARCO, INC.	WATER JAN	\$602.38
MATHESON LINWELD	AMB	\$275.89
MENARDS	WATER	\$547.22
MIDAMERICAN ENERGY	SEWER	\$15.61
OFFICE MAX	FIN	\$591.83
PEOPLE	LIB MAG RENEWAL	\$116.07
PITNEY BOWES		\$400.00
QUALIFIED PRESORT	WATER LETTER INSERT	\$540.86
REGISTER OF DEEDS	GEN ANNEXATION TREATMENT	\$30.00
DBA RURAL ROUTE 1 SERVICES		\$115.00
SANFORD HEALTH	WATER	\$32.00
SCOTT BOLTE SANTITATION		\$119.93
SD ASSN OF TOWNS	GEN 2014 DUES	\$707.75
SD ASSOCIATION OF CODE	FIN 2014 DUES	\$40.00
SD BUILDING OFFICIALS	GEN 2014 DUES	\$55.00
SD DEPARMENT OF HEALTH		\$1,072.00
SD GOVT FINANCE OFFICER	FIN 2014 DUES	\$40.00
SD GOVT HUMAN RESOURCE	FIN 2014 DUES	\$25.00
MAINTENANCE ASSOCIATION	STREET 2014 DUES	\$35.00
SIGLER FIRE EQUIPMENT{	POLICE	\$41.50
SIOUX FALLS HUMANE		\$83.06
SIOUX VALLEY ENVIRON	WATER	\$549.00
SOUTH LINCOLN RURAL WATER		\$134.00
SOUTHEASTERN ELECTRIC	ARMIN	\$1,595.36
STOCKWELL ENGINEERS	FEES	\$2,769.45
STURDEVANT'S AUTO PARTS	STREET	\$117.00
SUNSHINE	SUPPLY	\$82.31
SWEENEY CONTROLS	WATER	\$213.75
TMC	FIN SERVICE	\$76.59
VERIZON WIRELESS		\$183.58
XCEL ENERGY		\$8,173.02
**** PAID TOTAL ****		
**** SCHED TOTAL ****		\$43,923.88
***** REPORT TOTAL *****		\$43,923.88

VISITORS:

Chad Wulf of the Parks and Recreation Board reported on the activity of the fund raiser for the pool on February 23rd, hiring of coaches for the ball teams and the proceeds from fund raising from 2013 to be included in the 2014 Parks and Recreation budget.

FINANCE OFFICER REPORT:

The Council was given a month end Council committee financial report by department and the Finance Officer explained that more reports will be created as training on the software system has been completed. Reminder of the District III Municipal League meeting will be held on April 10th in Tea and the Equalization will be conducted on March 17th in Council chambers.

OLD BUSINESS:

Ordinance #542: The second reading of Ordinance #542, 2014 Supplemental Appropriation Ordinance, was presented to the Council. Motion by West, second by Poppenga to approve the second reading of 2014 Supplemental Appropriation Ordinance #542. Upon roll call vote, all present voted aye. Supplemental Appropriation Ordinance #542 was passed and adopted this 10th day of February, 2014.

NEW BUSINESS:

Bid Opening for Police Car and Ambulance: Mayor Wiebers called for all bids for the 2006 Chevrolet Impala and the 1996 Ford E-350 Ambulance. One bid was received for the ambulance from Dave Severson in the amount of \$1,595.95. Motion by West, second by Poppenga to reject the bid as the bid did not bring the reserve amount of \$3,200.00. Motion carried. Two bids were received for the 2006 Chevrolet Impala from Alex Sinning in the amount of \$625.00 and from Dave Severson in the amount of \$301.95. Motion by West, second by Poppenga to reject both bids as they did not bring the reserve amount of \$733.33. Motion carried.

Engineering Proposal for Storm/Sanitary Sewer Construction Project: The project proposal from Stockwell Engineering for the Storm/Sanitary Sewer Construction Project was presented to the Council for approval. After discussion, motion by West, second by Gregg to approve and accept the proposal from Stockwell Engineering for the City of Lennox Storm/Sanitary Sewer Construction Project. Upon roll call vote, all present voted aye. Motion carried.

Surplus Equipment: The Finance Officer presented a list of equipment that no longer is useful, necessary or suitable for the purpose for which it was acquired and requested the equipment be declared surplus. Motion by West, second by Poppenga to declare the equipment surplus and to dispose of the equipment. Upon roll call vote, all present voted aye. Motion carried.

Carpet Replacement: The Finance Officer presented a quote from Thorntan's Flooring Outlet to replace the carpet in the front half of the City Hall building. After discussion, the Council agreed to hold off on the carpet replacement and have a study done to renovate the front half of City Hall.

Carpet Cleaning Quote: Three quotes were presented for the Council to address for the cleaning of the carpet in the back half of City Hall and are as follows; A-1 Carpet Service-\$247.60; Intek-\$210.46; Steamway Cleaning-\$185.70 plus \$10.00 fuel charge. Motion by R. Nelson, second by Poppenga to accept the quote from Steamway Cleaning to clean the back half of City Hall in the total amount of \$195.70. Upon roll call vote, all present voted aye. Motion carried.

Deposit Drop Box: Two quotes for the security drop box for utility bills were received and are follows: Interbank Equipment-\$1,090.00 and American Security Cabinets-\$965.00 and both quotes include shipping. After further discussion, the Council agreed to have the new drop box installed and seal the area around the box to reduce the cold air coming through. Also discussed was the front of the City Hall building and the need to inspect and to look into replacing the front cover of the building in the future. Motion by Poppenga, second

by Gregg to purchase the deposit drop box from American Security Cabinets in the amount of \$965.00 and to go to bid for the cost of installation of the security box and repair of the wall. Motion carried.

Transfer of Liquor License Public Hearing: Mayor Wiebers opened the public hearing at 7:40 PM for the transfer of liquor license from Tea Liquor Inc. to Laverne Supermarkets Inc. Having no one appear or any opposition to the transfer application, Mayor Wiebers closed the public hearing at 7:44 PM. Motion by Poppenga, second by R. Nelson to approve the transfer application from Tea Liquor Inc to Laverne Supermarkets Inc. Motion carried.

Lenkota Acres Addition Public Hearing: Mayor Wiebers opened the public hearing at 7:45 PM for the Lenkota Acres Addition. Eric Willadsen, project engineer, reviewed and answered questions from the Council and staff. Items of concern included septic tank systems verses central sewer systems, base flood elevation and the property is FEMA zone A, advantages of being annexed into City limits and Lincoln County will need to rezone the property to RR or R-1 before the City can approve the plans. After further discussion and input from the public, motion by R. Nelson, second by West to table the preliminary plans for Lenkota Acres Addition as presented. Upon roll call vote, all present voted aye. Motion carried. Motion by R, Nelson, second by Poppenga to have a letter of support from the Lennox City Council to the Lincoln County Commission in support of the rezone of the Lenkota Acres Addition. Upon roll call vote, all present voted aye. Motion carried. Mayor Wiebers closed the public hearing at 8:58 PM.

Committee Reports:

Streets/Water/Sewer: Mike Gregg reported on the freeze up on the north water tower and options taken to keep it from freezing up again, discussion was held on looping water mains before the H-Way 17 project is started, 36 blocks of streets are scheduled to be sealed this summer, the purchase of the steel faced roller from Lincoln County Hi-Way Department and the repair of the unit of the waste water plant has been completed. A thank you from the Council to the street department crew for their help with this repair.

Zoning: No report given.

Police/Fire: Greg Poppenga report not much happening at this time with the Police Dept. and the Fire Department is researching insurance for the trucks.

Park/Recreation/Pool: Mayor Wiebers reported that things are gearing up for the spring season and the new rider mower will be purchased for the park system. The parks and recreation committee recommended to hire Andrew Sweeter for the parks department summer help. Motion by Poppenga, second by R. Nelson to hire Andres Sweeter for the parks department summer help position. Motion carried. For the pool lifeguard positons, applications from Katie Oltmanns, Laura Luther, Katelyn Hinker, Conner Abbas, Cameron Abbas, Jordan Wittrock, Jake Cinco and Rachel West have been received for the committee to review for employment.

Finance/Library: Tracy West reported on the library board activities, the Finance Officer will be trained on the computer system and discussion was held on the Wilson TIF.

Building/Solid Waste/Recycling/Weeds: Nothing to report this month.

Health/Ambulance/Goals/Accomplishments: Darin Olson reported that the ambulance service had 28 calls in January, training is ongoing and policies and procedures for the ambulance department are being updated.

Motion by West, second by Olson to approve the reports as presented. Motion carried.

Executive Session: Motion by Olson, second by West to go into executive session at 9:10 PM to discuss personnel. Motion carried. Mayor Wiebers declared executive session open. Motion by West, Olson to close executive session at 9:50 PM. Motion carried. Mayor Wiebers declared executive session closed.

Wage Adjustments: Motion by R. Nelson, second by Olson to adjust the hourly wage of Dawn Reif to \$14.50 per hour and Evelyn Metcalf to \$12.00 per hour effective January 1, 2014. Upon roll call vote, all present voted aye. Motion carried.

Adjournment: Motion by West, second by R. Nelson to adjourn at 10:00 PM. Motion carried.

ATTEST: _____
Jerry Jones, Finance Officer

Orville Wiebers, Mayor