

**LENNOX CITY COUNCIL REGULAR MEETING  
MONDAY, FEBRUARY 13, 2017  
LENNOX CITY HALL – 107 S MAIN ST.**

The regular meeting of the Lennox City Council was called to order by Mayor Wiebers at 7:11 PM and all present recited the Pledge of Allegiance which was led by the local Boy Scout Troup members. Members present were Orville Wiebers, Greg Poppenga, Chad Wulf, Alan Ratliff, and Tracy West. Absent were Mike Gregg and Phil Fett. Staff present was City Administrator Amanda Anglin, Finance Officer Jerry Jones, Street Supt. Dave Tipton, Water/Wastewater Supt. Jeremy Gulbranson, and City Engineer Mitch Mergen. Other present were Kellie Bultena, Jim Dunham, Brenton West, Blair West, Jordan Hopf, Dustin Hopf and Will Hoppe.

**AGENDA:**

Motion by Wulf, second by Poppenga to approve the agenda as presented. Motion carried.

**VISITORS TO BE HEARD:** None at this time.

**CONSENT ADGENDA:**

Motion by Poppenga, second by West to approve the consent agenda which included the minutes from January 9, 2017 and January 23, 2017, and the January 2017 payroll report. Motion carried.

**CLAIMS:**

Motion by Poppenga, second by Wulf to approve January 2017 claims as presented. Upon roll call vote, all members present voted aye. Motion carried.

Ace Hardware, supplies-\$53.30; Amanda Anglin, travel expense-\$329.10; Arrow Manufacturing, down payment on new ambulance-\$44,742.40; Badger Meter Inc, tech support-\$250.00; Banner Associates In., WWTF professional fees-\$131.00; Banyon Data Systems, utility billing update-\$300.00; Barnes & Noble, library books-\$338.47; Audrea Buller, travel expense-\$15.91; Butler Machinery Co., street repair-\$73.99; Cardmember Service, supplies-\$2,213.73; Cenex Fleet Card, fuel-\$501.50; Dakota Data, shredding materials-\$58.17; Dakota Supply Group, repair-\$155.16; Data Technologies, support call-\$47.50; Daves Repair & Service, repair and fuel-\$1,250.90; DeCou Heating and Cooling, shop building repair-\$255.00; DEMCO Inc., supplies-\$558.46; Emergency Medical Product, supplies-\$210.18; Evelyn Metcalf, cleaning contract-\$200.00; GBS, office supplies-\$931.43; Gopher Irrigation, lawn sprinkler repair- \$429.11; GOSCMA, 2017 dues-\$100.00; Grainger, WWTF repair-\$110.87; Hawkins Inc, WWTF supplies-\$620.42; Heiman, Fire Extinguisher check-\$764.74; ICC Management Association, membership fees-\$135.00; Independent Publishing, Jan. publishing-\$355.95; Infra-Track, Inc., jetting lift station baskets-\$2,100.00; Interstate Power, repair on generator-\$539.00; Kodru Equipment Inc., WWTF repair-\$2,145.00; LCEDA, 2017 dues-\$8,000.00; Lewis and Clark Water, lobby dues-\$8,046.23; Mid-American Research Chemicals, supplies-\$174.59; Mid-states Organized, 2017 dues-\$100.00; Midwest Welding, WWTF repair-\$1,273.00; Oriental Trading, Library supplies-\$44.45; Pfeifer Implement, skid-steer repair-\$199.22; Postmaster, box rent-\$56.00; Prairie Winds Trailer, snow plow cutting edge-\$375.00; Preferred Printing Inc., business cards-\$130.00; Presto-X, WWTF contract-\$70.00; Qualified Pre-Sort, utility billing-518.49; Ramkota Inn Pierre, room for training conference-\$186.00; Register of Deeds, filing fee-\$31.00; Rent-All Inc, streets-\$210.00; Rural Route 1 Services, rugs-\$137.00; Same Day Express, freight to Aberdeen-\$20.00; Scott Bolte, garbage removal-\$142.48; SD Dept of Health, samples-\$486.00; SD Redbook Fund, training fee, \$40.00; SF Two Way Radio, radio repair-\$230.49; Sigler Fire Equipment, fire extinguisher inspection-\$38.50; SDPAA, workers comp insurance premium-\$48,394.39; Southeastern Electric, wells usage-\$1,372.16; Star Energy, generator fuel-\$342.92; Stockwell Engineers, engineering fees-\$10,557.01; Sturdevants Auto Parts, repair-\$140.83; Sunshine, supplies-\$25.01; Tetonka LLP, wetlands mitigation-\$22,692.00; United Laboratories, WWTF supply-\$516.13;

Vast Broadband, phone-\$110.41; Verizon Wireless, cell phone -\$150.14; Xcel Energy, electric utilities-\$8,366.86; Total-\$173,092.70;

#### **PUBLIC HEARING:**

**Ordinance #574 Rezone from General Business to Light Industrial:** Mayor Wiebers opened the public hearing at 7:15 PM for the first reading of ordinance #574 which would rezone the property at 121 East 11<sup>th</sup> Street from general business to light industrial. Comments were made from the Council and those in attendance. Mayor Wiebers closed the public hearing at 7:18 PM. The second reading of ordinance #574 will be held on February 27, 2017.

#### **REPORTS:**

**Water/Wastewater Report:** Water/Wastewater Supt. Jeremy Gulbranson reported on the bacteria problem at the WWTF and is now under control, the new auger for the plant is scheduled to arrive on February 21<sup>st</sup> and Jeremy has perfected a plan for removal of the old unit and installation of the new unit, a pump went down in the basin and has been removed for rehab and the new pump was installed and he is working with Sweeney Controls Company to replace the old SCADA system for the water and wastewater departments. Jeremy also stated that there are problems again in basin #2 with the diffuser system and he explained the plan and process to repair the unit.

**City Administrator Report:** City Administrator Amanda Anglin reported that the utilities system with Banyon System will be used for the utility billing this month, the Tetonka wetlands agreement is done for the Hi-Way 44 project, the time card software system is being implemented soon for payroll, and PSN software is also being implemented for the residence to have the ability to pay their city utility bill on-line. Amanda also reported that the information has been sent for the State Water Plan in which Phase 2 and 3 of the Central Basin project is included, the first safety meeting for city employees was held and the plat for the Sunshine property and properties to the north and west have been reviewed.

**Finance Report:** The Finance Officer presented the January 2017 ambulance report for informational purpose and explained that a new budget and finance report will be presented when the transition into the Banyon system is complete, petitions for the alderman positions need to be filed by 5:00 PM on Friday, February 24<sup>th</sup>, the District 3 Municipal meeting will be held in Hartford on March 23<sup>rd</sup> and the draft of the 2015 audit was received and has been sent to Pierre for their review.

**Engineers Report:** City Engineer Mitch Mergen addressed the current and future projects that are being planned.

**Public Works Report:** Street Supt. Dave Tipton reported on the training that was attended, chip sealing project for 2017, street sweeping and grading of gravel streets and the crew has built a trailer to haul the street barricades.

Motion by West, second by Wulf to approve the reports as presented. Motion carried.

**OLD BUSINESS:** No old business at this time.

#### **NEW BUSINESS:**

**Resolution # 2017-02-13-01 Uniform Assessment Rate:** Resolution #2017-02-13-01 uniform assessment rate was presented and read for Council approval. The Council discussed section 2 which states the property owner will be responsible for any improvements that is over 10 years of age. The Council agreed to change the age of improvements to 15 years instead of 10 years. After further discussion, motion by West, second by Ratliff to

approve resolution #2017-02-13-01 uniform assessment rate will the change. Upon roll call vote, all members present voted aye. Motion carried.

**Garbage/Sewer/Utility Late fee:** The City Administrator and Finance Officer reviewed and discussed the need to adjust the rate for the garbage haulers license, utility late fees and the sewer rate. After discussion, the Council agreed to propose an increase to \$250 for the garbage haulers license, a flat \$25.00 late fee for all late utility bills and the Council discussed at length the increase of the sewer rates and more information will be gathered before a decision will be made on the sewer rate.

**High School Baseball Use of the Ball Field Complex:** Mayor Wiebers read a letter from the High School Baseball program which asked for permission to use the baseball field and concession stand for the home games during this spring season. After discussion, motion by Poppenga, second by West to approve the use of the baseball complex for the high school baseball team. Motion carried.

**Resignation:** Mayor Wiebers read a letter of resignation from Councilman Phil Fett in which the resignation was effective immediately. Motion by West, second by Wulf to accept the letter of resignation from Mr. Fett and to thank Phil for his years of service to the City of Lennox as Councilman. Motion carried.

**PERSONNEL:**

**Park and Rec Board Appointments:** Motion by West, second by Wulf to authorize the appointment of Scott Sandel and Brittany Mower to the Park and Rec Board. Motion carried.

**EXECUTIVE SESSION:** Motion by West, second by Wulf to go into executive session at 9:00 PM to discussion personnel. Motion carried. Mayor Wiebers declared executive session ended at 9:15 PM with no action taken.

Other discussion included the request for permission to use the tennis courts for high school tennis practice and no charge for the use of the courts will be requested.

**ADJOURNMENT:** With no further business, motion by Ratliff, second by Wulf to adjourn at 9:20 PM. Motion carried.

ATTEST: \_\_\_\_\_  
Jerry Jones, Finance Officer

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Orville Wiebers, Mayor