

LENNOX CITY COUNCIL REGULAR MEETING
MONDAY, FEBRUARY 9, 2015
LENNOX CITY HALL – 107 S MAIN ST.
UNAPPROVED MINUTES

The regular meeting of the Lennox City Council was called to order by Mayor Wiebers at 7:00 PM and all present recited the Pledge of Allegiance. Members present were Orville Wiebers, Tracy West, Darin Olson, Greg Poppenga, Russ Nelson, and Mike Gregg. Absent was Phil Fett. Staff present was Finance Officer Jerry Jones, Public Works Director Greg Stack, Water Supt. Roger Almond, and Street Supt. Dave Tipton. Other present were Mitch Mergen, Kellie Bultena, Glenn Nelson, Landon Poppens, Steve Griesert, Nick Fosheim, Wayne Peterson and Richard Schriever.

AGENDA:

Motion by West, second by Olson to approve the agenda as presented. Motion carried.

MINUTES:

Motion by Gregg, second by Nelson to approve the minutes of the January 12, 2015 regular meeting. Motion carried.

PAYROLL REPORT:

Motion by Poppenga, second by West to approve the January 2015 payroll report. Upon roll call vote, all present voted aye. Motion carried.

CLAIMS:

Motion by Gregg, second by Poppenga to approve January 2015 claims as presented. Upon roll call vote, all present voted aye. Motion carried.

ACE	GEN KEYS FOR OFFICE	\$10.94
ALLAN PERRY	STREET MAILBOX	\$54.76
ALLEGIANT EMERGENCY SERVICES	FIRE STRAPS/HARNESS	\$432.29
AMBILL ASSOCIATES	AMB NOV BILLING	\$2,310.00
AMERICAN GIRL	LIB 2015 SUB	\$27.00
BARNES & NOBLE	LIB BOOKS 53	\$813.95
BOUND TREE	AMB JAN SUPPLIES	\$791.24
DBA BRENDE ELECTRIC LLC	WATER CAPACITORS	\$229.19
CADWELL SANFORD DEIBERT & GARR	LINCOLN COUNTY RECORDING	\$1,473.45
CARDMEMBER SERVICE	SUPPLY	\$56.00
CENEX FLEETCARD	FUEL	\$800.72
CONSULTANTS INC	STREET	\$21.60
DAVES SERVICE & REPAIR	REPAIR AND FUEL	\$1,008.38
DELTA DENTAL	PREMIUM INCREASE	\$69.25
DUBOIS	1985 STORM DRAINAGE EASEMENT	\$1.00
FARM GAS CO-OP ASSOC.	STREET SANDER	\$30.00
FASTENAL	STREET BOLTS AND NUTS	\$63.04
FIREBALL DECALS	STREET STICKERS FOR EQUIP	\$838.42
FISCHER, WAYNE	FIRE SD FIRE INSTRUCTOR	\$478.06
FOSS, JASON	LEAGUEPRO SECURE WEBSITE	\$299.40
FRANTZEN REPORTING	POLICE TRANSCRIPT	\$40.80

G & H DISTRIBUTING INC	WATER	\$65.56
HAWKINS, INC	WATER	\$5.00
HEIMAN	FIRE EXTINGUISHER CHECK	\$1,783.37
ICC MANAGEMENT ASSOCIATION	GEN DUES FOR 2015	\$125.00
INDEPENDENT PUBLISHING	PUBLISHING	\$644.65
J J KELLER	SEWER OSHA COMPL MNL	\$226.00
KNOLOGY, INC,. DBA WOW!	POLICE	\$102.81
LAKOTA SEPTIC INC.	FIRE SEPTIC PUMPING	\$150.00
LCEDA	GEN 2015 DUES	\$3,800.00
LENNOX FIRE DEPARTMENT	FIRE BEST BUY	\$1,765.10
LENNOX FIRE DEPARTMENT	FIRE INSURANCE	\$3,000.00
LEWIS & CLARK REGIONAL WATER S	WATER JAN USED 3,044,609 GAL	\$6,959.00
COUNTY COURTHOUSE	ECO TAX FOR 2015	\$375.76
MARCO, INC.	WATER	\$160.34
MATHESON LINWELD	AMB	\$67.02
MENARDS	WATER	\$28.81
DOUG MEYER CONSTUCTION LLC	GEN 1/3 OF OFFICE REMODEL	\$16,730.00
DOUG MEYER CONSTUCTION LLC	DROP BOX INSTALLATION	\$465.00
MID-STATES ORGANIZED	POLICE 2015 ANNUAL MEMBER FEE	\$100.00
OFFICE MAX	OFFICE SUPPLY	\$304.29
PEOPLE	LIB 2015 SUB	\$116.07
PETTY CASH	SUPPLY	\$12.68
QUALIFIED PRESORT LLC	UTILITY BILLS	\$518.63
RED POWER DIESEL SERVICE	FIRE POWER MODULE FOR TOWER1	\$783.70
REGISTER OF DEEDS	LEGAL	\$60.00
RENT-ALL INC	STREET TAKE DOWN LIGHTS	\$135.00
DBA RURAL ROUTE 1 SERVICES	RUGS	\$115.00
SANFORD HEALTH	POLICE	\$58.00
SCOTT BOLTE SANTITATION	TRASH	\$223.96
SCOTT'S AUTOMOTIVE	FIRE REPAIR ON LADDER TRUCK	\$945.81
SD ASSN OF TOWNS	GEN 2015 DUES	\$707.75
SD DEPARMENT OF HEALTH	SAMPLES	\$570.00
SOUTH DAKOTA PUBLIC ASSURANCE	PROPERTY AND LIABILITY INSURANCE	\$46,050.44
SOUTH LINCOLN RURAL WATER	RURAL WATER	\$209.75
SOUTHEASTERN ELECTRIC	ARMIN	\$1,779.66
STURDEVANT'S AUTO PARTS	REPAIR	\$112.78
SUNSHINE	SUPPLY	\$55.87
SWEENEY CONTROLS	WATER	\$935.00
TMC	FIN JAN	\$28.65
UPSTART	LIB SUMMER PROGRAM 2015	\$516.76
VERIZON WIRELESS	CELL PHONE	\$240.88
VISION VIDEO INTERACTIVE	GEN 96 TEXT ALERTS	\$53.79
XCEL ENERGY	UTILITIES	\$8,307.68

***** REPORT TOTAL *****

\$108,780.06

VISITORS TO BE HEARD:

Glenn Nelson inquired what is the process to have design and elevations for the street adjacent to his property completed so future construction can take place by May of this year. City Engineer Mitch Mergen joined the meeting later and stated that he can get the information being requested. Richard Schriever addressed the Council with sidewalk and snow removal concerns and Lanning Poppens addressed one the comments that Richard had made.

FINANCE OFFICER REPORT:

The Finance Officer presented the January 2015 committee budget report and the Ambulance Dept. monthly activity report for informational purposes. The Finance Officer reported that the District III SD Municipal League meeting will be held in Yankton on April 1st and registration deadline is March 18th, the office remodel project and the asbestos removal portion of the project, the Council petitions need to be filed by 5:00 PM on Friday, February 27th, the Senate Bill 135 which will allow Municipalities to initiate an additional penny sales tax, upon public approval, for infrastructure improvements passed the Senate on a 19 to 14 vote and now will head to the House and updated the Council on the replacement of the copy/printer machine for the office. Motion by West, second by Gregg to approve the Finance Officers report as presented. Motion carried.

PUBLIC WORKS DIRECTOR REPORT:

PWD Stack reported that David Johnson from the BNSF Railroad is scheduled to meet with city officials on April 22nd at 2:00 PM to discuss the cross walks over the rail at Cherry, Main and Elm Streets, the assessment roll for the 4th Avenue Project will be ready for approval at the March 9th Council meeting and the bid opening for the Central Basin and related projects will be held on Tuesday, February 10th at 10:00 PM. Motion by Olson, second by Poppenga to approve the Public Works Director report as presented. Motion carried.

OLD BUSINESS:

Supplemental Appropriations Ordinance #554 second reading: Motion by Poppenga, second by West to approve the second reading of Ordinance #554 2015 supplemental appropriation. Upon roll call vote, all members present voted aye. Motion carried.

City of Lennox Housing Study Report: Steve Griesert of Community Partners Research, Inc. presented to the Council the Lennox Housing Study and commented on the analysis of the overall housing needs, age and financial status of the public and projected growth for the City of Lennox.

Appointment to Planning Commission: Motion by Poppenga, second by West to approve the Mayor's appointment of Paul Jacobson to the City of Lennox Planning Commission for the 2 year term ending April of 2017. Motion carried.

NEW BUSINESS:

Police Car Replacement: Police Chief Jorgenson met with the Council and explained the situation of the Chevy Impala car and the potential costs incurred to continue to have the vehicle in operation. The vehicle will be paid for out of the equipment reserve fund and the police budget. Upon further discussion, motion by West, second by Poppenga to authorize the order of and purchase of a 2015 Ford Interceptor vehicle from Nelson Auto Center in Fergus Falls, MN in amount of \$31,397.00. Upon roll call vote, all members voted aye. Motion carried.

Public Hearing for Special Event Malt Beverage License Application: Mayor Wiebers opened the public hearing at 8:14 PM for the special event malt beverage license application for the Lennox Commercial Club for the 3rd of July, 2015. Hearing no one appearing or in opposition, Mayor Wiebers closed the public hearing at 8:15 PM.

Motion by Nelson, second by Olson to approve the special event malt beverage license application for the Lennox Commercial Club for July 3, 2015. Motion carried.

Resolution 2015-02-09-01 Street Maintenance Assessment: The resolution to set the street maintenance fee was presented to the Council for discussion and approval. The assessment being recommended is \$1.00 per linear foot of frontage of abutting the streets. After further discussion, motion by Gregg to approve resolution 2015-02-09-01 street maintenance assessment. The motion died due to the lack of a second. After further discussion, motion by West, second by Nelson to table resolution 2015-02-09-01. Motion carried.

Resolution 2015-02-09-02 Water Surcharge and Water User Fee: The resolution to reapportion the water monthly fee was presented for Council approval. This resolution does not increase the fees included in the water rate but reapportions the amount within. Motion by Gregg, second by Poppenga to approve the resolution 2015-02-09-02 water surcharge and water use fee. Upon roll call vote, all members present voted aye. Motion carried.

Resolution 2015-02-09-03 Sewer Surcharge and Sewer User Fee: The resolution to set the sewer user fee and surcharge fee was presented for Council approval. This resolution sets the surcharge fees and reduces the total amount of fees from \$17.13 to \$ 16.64. Motion by Gregg, second by West to approve the resolution 2015-02-09-03 sewer surcharge and sewer use fee. Upon roll call vote, all members voted aye. Motion carried.

Resolution 2015-02-09-04 Surplus Equipment: Motion by West, second by Gregg to approve the resolution 2015-02-09-04 surplus equipment as follows: **WHEREAS**, the Lennox City Council has determined that the electric lights and fixtures, office chairs, and office desks are no longer necessary, useful or suitable for the purpose for which it was acquired, and; **THEREFORE BE IT RESOLVED**, the Lennox City Council appoints Jeff Goeman, Darin Olson and Russ Nelson as appraisers for the office desks and to set the value of the electric lights and fixtures and chairs at \$ 0.00 value. Upon roll call vote, all members present vote aye. Motion carried.

Ordinance #555 Amendment to Municipal Ordinance-Deposit for New Utility Accounts: Ordinance #555 was presented for the first reading. The ordinance states that any applicant, owner or renter, for city utility service shall make a deposit for the service. PWD Stack addressed questions and concerns from the Council. Mayor Wiebers declared the first reading of Ordinance #555.

Public Hearing for Preliminary Plan for Meadows at Lennox Phase III: Mayor Wiebers opened the public hearing at 8:50 PM for the preliminary plan for Meadows at Lennox Phase III. Having no one speak on behalf or against the preliminary plan, Mayor Wiebers closed the public hearing at 8:51 PM. Motion by Poppenga, second by Nelson to approve the following resolution: **BE IT RESOLVED**, by the City Council of Lennox that the preliminary plan of the Meadows at Lennox – Phase III to the City of Lennox is hereby approved and that the City Finance Officer of the City of Lennox is hereby directed to endorse on such plan a copy of this resolution and certify the same thereon. Adopted this 9th day of February, 2015.

Stockwell Street Contract: The contract from Stockwell Engineers for the 2015 street sealing projects was presented for Council approval. The total amount of the contract will not exceed \$8,000 for the services provided. After discussion, motion by West, second by Gregg to approve the contract from Stockwell Engineers for street sealing project in the amount not to exceed \$8,000 for the services. Upon roll call vote, all members present voted aye. Motion carried.

Library Copier: Motion by Nelson, second by Gregg to approve the purchase of the Kyocera ECOSYS FS-C8525 Color copier for the library in the amount of \$4,420.00. Upon roll vote, all members voted aye. Motion carried.

Personnel: Motion by Nelson, second by Olson to approve the employment application for Todd Balzer for the Ambulance Dept. position of paramedic at the hourly wage rate of \$13.00 per hour. Motion carried.

Adjournment: With no further business, motion by West, second by Nelson to adjourn at 9:13 PM. Motion carried.

ATTEST: _____
Jerry Jones, Finance Officer

Orville Wiebers, Mayor

VISITORS TO BE HEARD:

Finance Report: