

**LENNOX CITY COUNCIL REGULAR MEETING
MONDAY, APRIL 10, 2017
LENNOX CITY HALL – 107 S MAIN ST.**

The regular meeting of the Lennox City Council was called to order by Mayor Wiebers at 7:00 PM and all present recited the Pledge of Allegiance. Members present were Orville Wiebers, Greg Poppenga, Chad Wulf, Alan Ratliff, Mike Gregg and Tracy West. Staff present was City Administrator Amanda Anglin, Finance Officer Jerry Jones, Street Supt. Dave Tipton, Water/Wastewater Supt. Jeremy Gulbranson, and City Engineer Mitch Mergen. Other present were Billy Welch, Brett Lovrien, Kellie Bultena, Johnny Kirchner, Travis Haarsma, John G, Patrick Glover, Travis Gusso, and Chad Reiley.

AGENDA:

Motion by Wulf, second by Gregg to approve the agenda as presented. Motion carried.

COUNCIL APPOINTMENT AND OATH OF OFFICE: Motion by Poppenga, second by West to approve the appointment of William Welch as alderman of Ward I. Motion carried. Mayor Wiebers then administered the oath of office to Mr. Welch and then was officially seated as alderman of Ward I.

VISITORS TO BE HEARD: Chad Reiley commented on the removal of playground equipment between the softball fields and what the plan is to replace the equipment and how soon. Mayor Wiebers responded to his comments.

CONSENT ADGENDA:

Motion by Gregg, second by Poppenga to approve the consent agenda which included the minutes from the regular meeting on March 13, 2017 and March 27, 2017 and the March 20, 2017 special meeting, and the March 2017 payroll report. Motion carried.

CLAIMS:

Motion by Poppenga, second by Gregg to approve March 2017 claims as presented. Upon roll call vote, all members present voted aye. Motion carried.

Lennox Ace Hardware, repair lights-\$394.11; Amanda Anglin, cell phone-\$120.00; Badger Meter, backhaul charge-\$108.00; Tommy Bakken, partial plat refund-\$600.00; Barnes & Noble, library books-\$1,059.96; C. Dillion Digging Inc., hydrant replacement-\$717.50; Carrot Top, flag display-\$50.72; Cenex Fleet Card, fuel-\$824.89; Cummins Inc, generator maintenance-\$257.70; Dakota Supply Group, water supplies-\$316.76; Danko, fire equipment-\$1,890.09; Daves Repair & Service, repair and fuel-\$931.00; DEMCO Inc., library summer program-\$270.17; Electric Pump, sewer pump repair and service call-\$4,488.00; Fluent IMS, fire dept pager program-\$1,200.00; Chelsea Fuhrer, park and rec director-\$336.00; Galls Inc., tactical carrier-\$321.28; Jeremy Gulbranson, cell phone-\$120.00; Hawkins Inc., monthly fee-\$10.00; Clint Hostetler, cell phone-\$45.00; Independent Publishing, publishing-\$815.59; Interstate Power, radiator replacement for generator-\$3,361.03; IRS, fees-\$464.46; Jeremy Jacobson, cell phone-\$120.00; Orville Jorgensen, cell phone-\$45.00; Paul Kruse, lifeguard class reimbursement-\$130.37; Lewis and Clark Water, water purchased-\$6,983.71; Lewis and Clark Water, lobbying fees-\$1,071.50; Marco Inc, copier fee-\$95.08; Mattheson Linweld, welder gas-\$100.75; Michelle Abraham, lifeguard class reimbursement-\$259.84; Tim Odland, cell phone-\$45.00; Postmaster, annual box rent-\$40.00; Qualified Pre-Sort, utility billing-\$690.48; Lincoln County Register of Deeds, copies-\$3.00; Rent-All Inc., lift rent-\$195.00; Scott Bolte, garbage removal-\$159.08; Scott's automotive, tire repair-\$95.10; SDML Finance Officer Association, registration fee-\$75.00; SDML Human Resource Association, registration fee-\$50.00; Southeastern Electric, wells usage-\$1,310.95; Stockwell Engineers, engineering fees-\$46,294.75;

Sturdevants Auto Parts, repair-\$584.71; Sunshine, supplies-\$63.51; Dave Tipton, cell phone-\$45.00; Total Stop, fuel-\$64.40; USA, repair-\$214.38; Vast Broadband, phone-\$110.41; Verizon Wireless, cell phone -\$133.78; Wheelco Brake and Supply, truck repair-\$2,081.63; Xcel Energy, electric utilities-\$8,814.99; Total-\$88,579.40;

MAIN STREET PROJECT BID APPROVAL:

Mayor Wiebers opened the discussion of the main street project bid approval and City Engineer Mitch Mergen and City Attorney Brett Lovrien gave statements concerning the contractors that had the low bid and second low bid. Representatives of Haarsma Construction then spoke and answered questions of the Council. After further discussion, motion by West, second by Gregg to approve the second low bid from Duininck Inc in the amount of \$2,714,318.00 for the Main Street Project. Upon roll call vote, Gregg-aye; Wulf-aye; Ratliff-aye; West-aye; Poppenga-nay; Welch-nay; Motion carried 4 to 2.

REPORTS:

City Administrator: City Administrator Amanda Anglin reported on the water tower inspection and cleaning contracts in the amount of \$1,600.00 each tower, the 10 trees along Main Street in the project area that can be moved will be done soon to the Evergreen park in the amount of \$1,750, the motion of contempt on the judge's order on 228 N Main property will be heard on Thursday, April 13th and the staff training for the Board Docs program will be held on May 25th.

Finance: Finance Officer Jerry Jones presented the March budget analysis and the ambulance report for informational purposes. Also reported on was the insurance inspection of manuals and city sites, the Finance Officer school and Human Resource school will be in Pierre on June 6th through the 9th, the park and rec has applied to the Connecting Kids program which can help low income families with registration fees for park programs, the annual report is completed and the workers comp audit is done and the City will receive a \$411.00 refund for the 2016 year.

City Engineer: City Engineer Mitch Mergen reviewed the current and future projects that the City has scheduled.

Water/Wastewater: Water/Wastewater Supt. Jeremy Gulbranson reported on testing procedures at the WWTF, the hydrant in the park is fixed but due to the ground saturation, the hole will need to dry out before the hole can be filled, the drain pipe has been fixed on the drinking fountain, lift stations pump repair, storm sewer will be inspected to see the condition and connections, basin #2 at the WWTF will be getting repaired next week, and the blower house roof will be repaired this week.

Public Works: Street Sup Dave Tipton reported that two employees will be attending the street maintenance workshop in Oacoma and the pool certification class in Sioux Falls, the mosquito sprayer calibration, work being done on the middle field, the chain link fence to be replaced on the north side of the softball fields and the street sign program.

Library: Head Librarian Audrea Buller stated that this is library week and encouraged everyone to come to the library and see what all they do there, reported on the 2016 library stats, has sent out 90 letters to business asking for donations for the summer program and has received very good responses. Audrea reported that she will be attending the Library Institute in Brookings and proposal to remodel the office desks for safety in the work space.

Motion by Wulf, second by West to approve the department reports as presented. Motion carried.

OLD BUSINESS: None at this time.

NEW BUSINESS:

First Rate Pay Request: City Engineer Mitch Mergen recommended to table the pay request as the change order #2 was not on the agenda for approval before the pay request would be approved. Both issues will be on the April 24th agenda. Motion by Gregg, second by Ratliff to table the First Rate pay request. Motion carried.

Street Chip Sealing Bid: City Engineer Mitch Mergen presented the bids for the 2017 street sealing program and recommended to approve the low bid from The Road Guy in the amount of \$28,557.50. After discussion, motion by Ratliff, second by West to approve the bid from The Road Guy in the amount of \$28,557.50. Upon roll call vote, all members present voted aye. Motion carried.

Surplus Resolution 2017-04-10-01: Motion by Gregg, second by Poppenga to offer the following surplus resolution 2017-04-10-01; **WHEREAS** the City Council of Lennox, SD has declared the following equipment no longer necessary, useful or suitable for the purpose for which it was acquired; **THEREFORE BE IT RESOLVED** that the Lennox City Council has surplus the following equipment: the playground equipment between the ball fields A and B and the audio book display unit at the library and to set the salvage value at \$0.00 value. Motion carried.

Sump Pump Notices: City Administrator Amanda Anglin presented the sump pump notices that will be sent to citizens concerning the sump pump water going into the sanitary sewers. The notice states that residents have till August 1, 2017 to have the sump pumps plumbed out of the sanitary sewer or a \$500 per month fine will be assessed. This is needed to respond the states requirement to reduce the infiltration issue at the WWTF. The Council supported the notice and upcoming actions concerning the sump pump issues.

PERSONNEL:

Summer Help: Motion by Poppenga, second by Wulf to set the summer help wage for Darren Mechels at \$14.00 per hour, Grant Sweeter-\$10.75 and Braedon Wallenstein-\$10.75. Motion carried.

Pool Employees: Motion by West, second by Gregg to approve the wages for the pool employees as follows: Manager Lauren Luther-\$15.00 per hour; Head Lifeguards: Rachel West-\$11.50 per hour; Mahli Strasser-\$11.00 per hour; Jordan Kruse-\$10.00 per hour; Sub Guard: Katelyn Hinker-\$11.00 per hour; Returning Lifeguards: Megan Hinker-\$9.75 per hour; Karissa West-\$9.75 per hour; Abby Abraham-\$9.50 per hour; Balyee Abraham-\$9.50 per hour; Josh Arlt-\$9.50 per hour; Jenna Bruns-\$9.50 per hour; Brock Stein-\$9.50 per hour; New Lifeguard; Grace Dulka-\$9.00 per hour; Motion carried.

EXECUTIVE SESSION: Motion by West, second by Gregg to go into executive session at 9:01 PM to discuss personnel and contract negotiations. Motion carried. Mayor Wiebers declared executive session ended at 9:25 PM with no action taken.

ADJOURNMENT: With no further business, motion by West, second by Gregg to adjourn at 9:26 PM. Motion carried.

ATTEST: _____
Jerry Jones, Finance Officer

Orville Wiebers, Mayor