

LENNOX CITY COUNCIL REGULAR MEETING

MONDAY, MAY 8, 2017

LENNOX CITY HALL – 107 S MAIN ST.

The regular meeting of the Lennox City Council was called to order by Mayor Wiebers at 7:09 PM and all present recited the Pledge of Allegiance. Members present were Orville Wiebers, Greg Poppenga, Chad Wulf, Alan Ratliff, Billy Welch and Tracy West. Absent was Mike Gregg. Staff present was City Administrator Amanda Anglin, Finance Officer Jerry Jones, Street Supt. Dave Tipton, Water/Wastewater Supt. Jeremy Gulbranson, and City Engineer Mitch Mergen. Other present were Jeremy Jacobson, Dawn Reif, Kellie Bultena, Johnny Kirchner, Brock Rops, Wayne Fischer, Paul Jacobson, Marlyn Jacobson, Frank Jacobson, Lindsay Dummer, Lorinda Collette, Melissa and Jane Wirt, Monica Kock, Randy Fletcher, and Robin Luther.

AGENDA:

Motion by Ratliff, second by West to approve the agenda as presented. Motion carried.

VISITORS TO BE HEARD: Marlyn Jacobson commented on the sale of the city well fields and how the Council came to the decision of selling the wells. Water/Wastewater Supt Jeremy Gulbranson respectfully responded and answered Mr. Jacobson's questions and concerns. Paul Jacobson commented on the city well field sale and asked questions about the proper procedure for selling city property. Mr. Jacobson's concerns will be checked into to be sure that all laws are being followed and then Jeremy answered other questions that Mr. Jacobson had.

CONSENT ADGENDA:

Motion by Poppenga, second by Ratliff to approve the consent agenda which included the minutes from the regular meeting on April 10, 2017 and April 24, 2017 and the April 2017 payroll report. Motion carried.

CLAIMS:

Motion by West, second by Poppenga to approve April 2017 claims as presented. Upon roll call vote, all members present voted aye. Motion carried.

Tea Ace Hardware, police supply-\$179.51; Beyond Technology, computers and setup-\$6,009.00; Big Earl and Company Lawn Service, ball field maintenance-\$500.00; Brende Electric LLC, ball field repair-\$67.44; Audrea Buller, travel expense-\$20.35; Cenex Fleet Card, fuel-\$1,280.26; City of Sioux Falls Public Works, landfill fees-\$55.20; D & D Small Engine Repair, mower maintenance-\$84.71; Dakota Data, shredding expense-\$59.62; DANKO, fire dept. supply-\$750.11; Daves Repair & Service, repair and fuel-\$744.16; Scott Eli, registration refund-\$67.50; Evelyn Metcalf, cleaning and pool certification reimbursement-\$441.86; Fastenal, shop supply-\$255.87; Chelsea Fuhrer, park and rec director-\$434.00; Tracy Halouska, life guard training-\$191.86; Independent Publishing, publishing-\$797.63; Lewis and Clark Water, water purchased-\$7,050.59; Marco Inc, Police copier fee-\$402.13; Mattheson Linweld, ambulance supply-\$109.94; Mid-American Research Chemicals, supplies-\$347.52; Mr. Twister, library program-\$225.00; Alan Perry, travel expense-\$66.36; Pitney Bowes, postage-\$400.00; Preferred Printing, Inc, office supply-\$568.70; Qualified Pre-Sort, utility billing-\$670.67; Register of Deeds, copies-\$7.00; Scott Bolte, garbage removal-\$220.96; SD Department of Health, WWTF samples-\$520.00 Southeastern Electric, wells usage-\$1,128.66; Stockwell Engineers, engineering fees-\$16,934.25; Sturdevants Auto Parts, repair-\$207.16; Sunshine, supplies-\$125.49; Tessman Company, ball field repair-\$172.00; U Drive Technology, texting service-\$90.68; Vast Broadband, phone-\$110.41; Verizon Wireless, cell phone -\$133.78; Xcel Energy, electric utilities-\$8,887.57; Total-\$57,607.95;

PUBLIC HEARINGS:

Second Reading of Ordinance #575, section 12.03, Accessory Buildings/Structures, section 12.11 Landscaping Standards; Ordinance #576, section 17.03 Appeal Procedure, section 17.04 Variances; Ordinance #577 section 20.02 definitions. Mayor Wiebers opened the public hearing at 7:25 PM for the second reading ordinance #575, #576 and #577. With no one speaking in favor or against the ordinances, Mayor Wiebers closed the public hearing at 7:26 PM. Motion by Wulf, second by Welch to approve the second reading of Ordinance #575, section 12.03 Accessory Buildings/Structures and section 12.11 Landscaping Standards; Ordinance #576, section 17.03 Appeal Procedure and section 17.04 Variances; Ordinance #577 section 20.02 Definitions. Upon roll call vote, all members present voted aye. Motion carried.

Malt Beverage Applications: Mayor Wiebers opened the public hearing at 7:27 PM for the malt beverage license applications for the 2017-2018 year from Casey's General Store, Lennox Groceries Inc #1 and #2, James Dover and Dollar General. With no one appearing or in opposition of the malt beverage license applications, Mayor Wiebers closed the public hearing at 7:29 PM. Motion by West, second by Poppenga to approve the malt beverage licenses for Casey's General Store, package off sale/SD farm wine; Lennox Groceries Inc, dba Total Stop Convenience Store, retail on-off sale #1 and #2; James Dover dba Beamers Pub LLC, retail on-off sale; Dollar General Store, package off-sale. Upon roll call vote, all members present voted aye. Motion carried.

Special Event Application: Mayor Wiebers opened the public hearing at 7:30 PM for the special event malt beverage license application for the Lennox Commercial Club for the 4th of July event. With no one appearing or in opposition to the license application, Mayor Wiebers closed the public hearing at 7:31 PM. Motion by West, second by Wulf to approve the special event malt beverage license for the Lennox Commercial Club for the 4th of July event. Upon roll call vote, all members present voted aye. Motion carried.

REPORTS:

City Administrator: City Administrator Amanda Anglin reported on the payments service for the utility customers to pay the city bills had few problems but they are getting worked out, the Board Docs training is coming up and will be ready to use at the June meeting, the sump pump letters went out the past Friday, the main street project will soon be started and a pre-construction meeting is scheduled for May 11th at 2:00 PM and LCEDA has hired Jodi Schwan to do educational information to promote the activity of the LCEDA.

Finance: Finance Officer Jerry Jones presented the April budget analysis and ambulance report for informational purposes. Nathan Strasser asked if the old concession stand could be used for fire training and Fire Chief Wayne Fischer indicated that the Fire Dept has a different training planned and will not need the structure, the Lewis and Clark Water delegate and the question if the City of Lennox would like to change our delegate, city personnel may attend the Banyon Software session in Minnesota, the summary of the Park and Rec advisory board meeting, the front of the city hall building project may start this week and Mayor Wiebers presented certificates of achievement to Jeremy Gulbranson and Jeremy Jacobson for having the water system in compliance with State regulations.

Engineers: City Engineer Mitch Mergen reported on the ongoing and future projects the city has in process and the condition and options for the pool.

Water/Wastewater: Water/Wastewater Supt Jeremy Gulbranson reported on the water distribution testing, locates for the Main Street project, sewer inspections and storm and sanitary sewer camera and cleaning project, routine inspections of the lift stations, and 1.5 million gallons of water was treated in three days after the last rain event at the WWTF.

Public Works: Street Supt Dave Tipton reported on the clean up days is scheduled for June 9th, the mosquito machine was tested and areas for the trees in the Main Street project that are to be moved to have been marked and now are waiting for the tree mover.

Lennox Housing Authority. Monica Kock reported on the activity at the Pathways residential complex and the request for funding for the financing of the project.

OLD BUSINESS:

Lennox Housing Authority Request: Motion by Ratliff, second by Poppenga to approve and authorize payment of the \$6,500 request from the Lennox Housing Authority for financial help for the Pathways complex. Upon roll call vote, all members present voted aye. Motion carried.

Resolution 2017-05-08-01 Refinance of Water Revenue Bonds and Attachment to Resolution 2017-05-08-01: The Finance Officer presented resolution 2017-05-08-01 which authorizes the refinancing of the water revenue bonds. After discussion, motion by West, second by Ratliff to approve resolution 2017-05-08-01 and the attachment to resolution 2017-05-08-01 as presented. Upon roll call vote, all members present voted aye. Motion carried.

ADJOURNMENT: Motion by West, second by Wulf to adjourn at 8:20 PM. Motion carried.

RECONVENE NEW COUNCIL:

Mayor Wiebers called to order the Council meeting of the new Council at 8:21 PM. Members present were Orville Wiebers, Greg Poppenga, Chad Wulf, Billy Welch, Brock Rops and John Kirchner. Absent was Mike Gregg. Staff present was City Administrator Amanda Anglin, Finance Officer Jerry Jones, Street Supt. Dave Tipton, Water/Wastewater Supt. Jeremy Gulbranson, and City Engineer Mitch Mergen. Other present were Jeremy Jacobson, Kellie Bultena, Wayne Fischer, Paul Jacobson, Marlyn Jacobson, Frank Jacobson, and Robin Luther

OATH OF OFFICE: Mayor Wiebers administered the oath of office to Alderman Chad Wulf, Ward I, Alderman Brock Rops, Ward II and Alderman John Kirchner, Ward III. The Aldermen signed the oath of office and then were officially seated as Aldermen of their respective wards.

COUNCIL ELECTION: Mayor Wiebers called for nominations for Council President. Poppenga nominated Mike Gregg as Council President and to have nominations cease and a unanimous ballot be cast. The motion was seconded by Wulf. Upon roll call vote, all members present voted aye. Motion carried. Mayor Wiebers then called for nominations for Vice President. Wulf nominated Greg Poppenga as Council vice- president and to have nominations cease and a unanimous ballot be cast. The motion was seconded by Welch. Upon roll call vote, all members present voted aye. Motion carried.

COMMITTEE APPOINTMENTS: Motion by Poppenga, second by Rops to approve the Mayor's council committee appointments. Upon roll call vote, all members present voted aye. Motion carried.

Streets/Sewer/Water

Planning and Zoning/Buildings

Police/Fire/Ambulance

Park/Recreation/Pool

Finance/Economic Development

Library/Solid Waste/Weeds

Mike Gregg, John Kirchner, Billy Welch

Billy Welch, John Kirchner, Mike Gregg

Greg Poppenga, Chad Wulf, Brock Rops

John Kirchner, Greg Poppenga, Chad Wulf

Chad Wulf, Brock Rops, Greg Poppenga

Brock Rops, Billy Welch, Mike Gregg

The names in bold are the chairman of the committee.

POSITION APPOINTMENTS: Motion by Poppenga, second by Wulf to approve the appointment of Brett Lovrien as city attorney. Upon roll call vote, all members present voted aye. Motion carried.

Motion by Wulf, second by Poppenga to approve the appointment of Mitch Mergen as city engineer. Upon roll call vote, all members present voted aye. Motion carried.

Motion by Wulf, second by Kirchner to approve the appointment of Amanda Anglin as zoning administrator, city authorized official and LCEDA representative. Upon roll call vote, all members present voted aye. Motion carried.

OFFICIAL DEPOSITORY: Motion by Poppenga, second by Welch to approve the official depositories for city funds as Valley Exchange Bank, Lennox, SD, Great Western Bank, Lennox, SD and the SD Public Funds Investment Trust, Ft. Pierre, SD. Upon roll call vote, all members present voted aye. Motion carried.

OFFICIAL NEWSPAPER: Motion by Wulf, second by Rops to approve the official newspaper for the City of Lennox as the Lennox Independent. Upon roll call vote, all members present voted aye. Motion carried.

NEW BUSINESS:

Application for Abatement of Property Tax: Motion by Wulf, second by Welch to approve the application of abatement of property tax for parcel 250.85.00.026 for the 2016 property tax year. Motion carried.

Workers Comp Statement: Motion by Poppenga, second by Rops to authorize Mayor Wiebers to sign and date the 2017-2018 workers comp statement stating "Volunteers for the City of Lennox , South Dakota for 2017-2018 are recognized and it is the intent of the City Council to cover these volunteers for work comp purposes. The list of the volunteers is on file in the City Finance Office". Motion carried

SD Health Pool Insurance Premium Notice: The Finance Officer presented the renewal notice from the SD Health Pool for insurance coverage for city employees. The notice revealed a 5.5% increase of premium for the City's coverage. After discussion, motion by Wulf, second by Poppenga to approve the renewal notice as presented for the plan B, \$500/\$1,000 deductible, 80/20 co-insurance and prescription plan. Motion carried.

Geotek Engineering Services Proposal: Motion by Wulf, second by Rops to approve the Geotek Engineering Services proposal for the Main Street Project in the amount of \$12,200. Upon roll call vote, all members present voted aye. Motion carried.

ATTEST: _____
Jerry Jones, Finance Officer

Orville Wiebers, Mayor