

**Lennox Planning Commission  
Regular Meeting  
Thursday, July 26, 2018 - 7:00 PM  
City Hall – 107 S Main Street**

Chairman Frank Jacobson called the regular meeting of the Planning Commission to order at 7:00 PM.

Members present were Frank Jacobson, Niki Wagner, Kim Poppenga-Smith, Joe Kidd, Darin Olson, Tim Odland, and Bill Welch. Staff present was Finance Officer Donna Houck and City Administrator Amanda Anglin, Mayor Tracy West, and Councilman Chad Wulf. Also present were Kristen Benidt of SECOG and E. D. Martin.

**Agenda:** Motion made by Olson to approve the agenda as presented, seconded by Wagner. Motion carried. Unanimous.

**Minutes:** Motion by Kidd to approve the June 28, 2018 regular meeting minutes, seconded by Olson. Motion carried. Unanimous.

**PUBLIC COMMENTS:**

None.

**NEW BUSINESS:**

**Comprehensive Plan Review/Update:** Kristen Benidt of SECOG provided the Commission members with copies of a draft of Chapters 3, 4, and 5 of the proposed updated Comprehensive Plan.

**Discussion of Zoning Ordinance 12.04 Off-Street Parking:** Finance Officer Houck reviewed Chapter 12.04 Off-Street Parking with the Commission members and stated, in her opinion, the Ordinance does not prohibit property owners from parking in their side or rear yards without a hard surface as long as they are not parked within 2 feet of the property line. After discussion and review of the Ordinance, the Commission members agreed.

**REPORTS:**

**City Inspector Report:** Building Inspector Tim Odland gave his report, which included discussion of potential multi-housing units, and clarification of 12 foot side wall requirements.

**Adjournment:** With no further business, motion by Olson, second by Wagner to adjourn the meeting at 7:55 PM. Motion carried. Unanimous.

**ATTEST:**

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**Donna L. Houck, Finance Officer**

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**Frank Jacobson, Chairman**