

**LENNOX CITY COUNCIL REGULAR MEETING
MONDAY, SEPTEMBER 14, 2015
LENNOX CITY HALL – 107 S MAIN ST.**

The regular meeting of the Lennox City Council was called to order by Mayor Wiebers at 7:00 PM and all present recited the Pledge of Allegiance. Members present were Orville Wiebers, Tracy West, Greg Poppenga, Marlyn Jacobson, Mike Gregg, Phil Fett and Les Noonan. Staff present was Finance Officer Jerry Jones, Public Works Director Greg Stack, Street Supt. Dave Tipton and City Engineer Mitch Mergen. Other present were Debbie Schmidt, Paul Jacobson, Tim Odland, Fred Preator, Mike Hamerly, and Wayne Peterson.

AGENDA:

Motion by Gregg, second by Poppenga to approve the agenda as presented. Motion carried.

MINUTES:

Motion by Gregg, second by Poppenga to approve the minutes of the August 10, 2015 regular meeting and the August 24, 2015 and September 8, 2015 special meetings. Motion carried.

PAYROLL REPORT:

Motion by Poppenga, second by Gregg to approve the August 2015 payroll report. Upon roll call vote, all members present voted aye. Motion carried.

CLAIMS:

Motion by Gregg, second by Poppenga to approve August 2015 claims as presented. Upon roll call vote, all members present voted aye. Motion carried.

ACE	PARK PAINT	\$167.93
AMBILL ASSOCIATES	AMB JULY MAILING	\$665.00
AMERICAN ENGINEERING	SEWER	\$2,038.00
AVERA MCKENNAN PHARMACY	AMB AUG MEDS	\$209.88
BARNES & NOBLE	LIB 47 BOOKS	\$610.26
C & R SUPPLY	SPRAYER REPAIR	\$784.00
CADWELL SANFORD DEIBERT & GARR	LEGAL	\$2,896.97
CARDMEMBER SERVICE	SUPPLY	\$2,000.25
CENEX FLEETCARD	FUEL	\$989.65
CINCO, LESA	SOCCER SUPPLIES/INSURANCE	\$1,404.52
COMMUNITY AMBULANCE SERVICES	AMB LUCAS	\$9,000.00
CONCRETE MATERIALS	STREET/ALLEY REPAIR	\$713.88
CONSULTANTS INC	POOL PATCH MATERIALS	\$283.36
DAVES SERVICE & REPAIR	REPAIR	\$565.78
DAVEY REPAIR	AMB FUEL REGULATOR O-RING	\$109.00
DECOU HEATING&COOLING SERLLC	RUUD AIR COND IN CITY HALL	\$2,750.00
DIAMOND VOGEL	PAINT CROSSWALK	\$614.40
DIVISION OF CRIMINAL INVESTIG	ST BACKGROUND CHK	\$43.25
EASTERN FARMERS	WEEDS	\$472.50
EVELYN METCALF	CLEANING AUG	\$100.00
FASTENAL	SHOP SUPPLY	\$358.95
FIRST RATE EXCAVATE INC	CENTRAL BASIN REQUEST #6	\$213,229.32
FISHER SCIENTIFIC	SEWER	\$205.26
FRANTZEN REPORTING	TRANSCRIPTION FEE	\$40.80

GALE/CENGAGE LEARNING	LIB 11 LARGE PRINT BOOKS	\$173.00
GARY SATHER, LENNOX PLUMB/HEAT	WATER SERVICE LINE REPAIR	\$34.20
GBS	SUPPLY	\$68.73
HANISCH ELECTRIC	BASEBALL FIELD	\$2,930.92
HAWKINS, INC	CHEMICALS	\$888.40
INDEPENDENT PUBLISHING	PUBLISHING	\$460.88
INFRA-TRACK INC	SEWER JETTING PROGRAM	\$11,649.25
VAST BROADBAND	POLICE	\$65.25
LACEY RENTALS INC	4TH OF JULY	\$1,470.00
LAKOTA SEPTIC INC.	PARK MAIN PUMPING	\$300.00
LENNOX SHOW PRINT	POLICE BUS CARDS	\$70.00
LEWIS & CLARK REGIONAL WATER S	WATER GAL USED 3,440,723	\$6,981.43
LEWIS DRUG	AMB	\$94.07
MARCO, INC.	MONTHLY FEE	\$215.47
MATHESON LINWELD	AMBULANCE SUPPLY	\$58.30
MIDAMERICAN ENERGY	UTILITIES	\$139.01
MIDCONTINENT	UTILITIES	\$1,190.28
MIDWEST ALARM	GEN 10/1/15-12/31/15	\$66.00
MIDWEST LAB	SHIPPING FEES	\$10.76
NELSON FEED	REC FIELD MARKER	\$297.25
NELSON, RONALD JR	AMB REFUND OVERPAYMENT	\$161.22
	HALLOWEEN HANDOUT TRUNK	
ORIENTAL TRADING	TREAT	\$81.85
OVERDRIVE	LIBRARY FEE FOR BOOKS	\$1,500.00
PRAIRIE HERTAGE CABINETRY	CABINETRY FOR OFFICE	\$180.00
PREFERRED PRINTING, INC.	ENVELOPES AND GOLF CART TAGS	\$368.70
QUALIFIED PRESORT LLC	UTILITY BILLS	\$523.76
DBA RURAL ROUTE 1 SERVICES	RUGS	\$133.65
SCOTT BOLTE SANTITATION	TRASH PICKUP	\$220.96
SD DEPARMENT OF HEALTH	SAMPLES	\$700.00
SD DEPT OF TRANSPORTATION	RENEWAL FEE	\$32.00
DEPT OF REVENUE & REGULATIONS	SALES TAX	\$414.77
SIOUX FALLS HUMANE	AUGUST FEES	\$36.05
SOUTH LINCOLN RURAL WATER	UTILITIES	\$228.20
SOUTHEASTERN ELECTRIC	ARMIN	\$1,055.40
STAN HOUSTON EQUIPMENT	STREET PUMP	\$440.30
STOCKWELL ENGINEERS	ENGINEERING FEES	\$52,001.81
STURDEVANT'S AUTO PARTS	REPAIR	\$54.04
SUNSHINE	SUPPLY	\$94.34
SWEENEY CONTROLS	REPAIR HILL WELL	\$1,321.58
THE ROAD GUY	STREET SEALING	\$39,097.20
VERIZON WIRELESS	CELL PHONE	\$241.44
VISION VIDEO INTERACTIVE	MONTHLY FEE	\$53.15
XCEL ENERGY	UTILITIES	\$7,051.97
***** REPORT TOTAL *****		\$373,408.55

VISITORS TO BE HEARD: None at this time.

FINANCE OFFICER REPORT: The Finance Officer presented the August 2015 committee budget report and the ambulance dept. monthly activity report for informational purposes. Also discussed was a new finance

report that will be presented next month presenting the cash balances in each fund, the SDML convention which is held in Watertown on October 6th through the 9th, election school in Sioux Falls on November 20th, the LMCEDA newsletter from Nick Fosheim and the need to move the October regular meeting to Tuesday, October 13th due to October 12th being Columbus Day holiday. Motion by West, second by Noonan to approve the Finance Officer report as presented. Motion carried.

PUBLIC WORKS DIRECTOR REPORT: PWD Stack informed the Council that the asphaltting is being completed in the beginning phase of the Central Basin Project, the storm sewer portion is getting caught up with the sanitary sewer portion and First Rate Excavation is beginning to set up lights for working later into the evening as the sun is setting earlier. The main lift station is requiring major upgrading and the budget will reflect funds being set aside in the reserve sewer fund for the upgrade in two to three years. Good news was received from the railroad company as the crossing at Main Street will be upgrading beginning this week with new ties, concrete inserts, additional improvement for future sidewalks for pedestrians and rail spur will be removed. The City will be responsible to replace the asphalt when the spur is removed and that will be the only cost to the City for this mayor improvement on Main Street. The alley portion of the Central Basin Project is wrapping up with only the second lift of asphalt to be installed and the parking area for Valley Exchange Bank to be completed this week. Greg also stated that the Meadows III project asphaltting is getting done also this week and he and City engineer will get together to make the street requirements for new developments more stringent in the city ordinances. Sweeney will be upgrading the internet access at the water plant and the well capping project has been slowed up as the State has required the wells to have a camera to see how deep the wells are before they will approve the sealing to go forward. The additional cost for the camera work is \$1,500. Councilman Fett inquired if Sioux Steel has been contacted regarding the unkempt storage area at their business and Greg has not contacted them as of yet but will do soon. Motion by Gregg, second by West to approve the Public Works Director report as presented. Motion carried.

OLD BUSINESS:

DOT Agreement for Hi-Way 17 Project: Motion by West, second by Noonan remove the DOT agreement for Hi-Way 17 project off the table for discussion. Motion carried. PWD Stack addressed the questions and concerns from the Council for the detouring of traffic going north and/or south on hi-way 17 during the project. After further discussion, motion by West, second by Noonan to approve and authorize Mayor Wiebers to sign the document. Motion carried.

NEW BUSINESS:

Public Hearing for rezone of Parcel #250.15.00.B00 General Business to Light Industrial District: WD Stack read Ordinance #561 rezone of parcel #250.15.00.B00 from general business to light industrial district. Mayor Wiebers opened the public hearing at 7:31 PM and asked for anyone to speak in favor or against the ordinance. No one spoke in regards to the ordinance. Mayor Wiebers then closed the public hearing at 7:33 PM and declared the first reading of Ordinance #561.

Public Hearing for rezone of Parcel #250.15.00.B004 General Business to Light Industrial District: WD Stack read Ordinance #562 rezone of parcel #250.15.00.B004 from general business to light industrial district. Mayor Wiebers opened the public hearing at 7:34 PM and asked for anyone to speak in favor or against the ordinance. No one spoke in regards to the ordinance. Mayor Wiebers then closed the public hearing at 7:35 PM and declared the first reading of Ordinance #562.

Public Hearing for rezone of Parcel #250.33.00.049 R1 Single Family District to R3 Manufactured Housing District: WD Stack read Ordinance #563 rezone of parcel #250.33.00.049 from R1 Single Family District to R3 Manufactured Housing district. Mayor Wiebers opened the public hearing at 7:36 PM and asked for anyone to speak in favor or against the ordinance. Mike Hamerly spoke in favor to the ordinance. Mayor Wiebers then closed the public hearing at 7:40 PM and declared the first reading of Ordinance #563.

Public Hearing for rezone of Parcel #250.40.32.020 from R1 Single Family District to R3 Manufacture Housing District: WD Stack read Ordinance #564 rezone of parcel #250.40.32.020 from R1 Single Family District to R3 Manufactured Housing district. Mayor Wiebers opened the public hearing at 7:41 PM and asked for anyone to speak in favor or against the ordinance. Fred Preator and Tim Odland spoke in favor to the ordinance. Mayor Wiebers then closed the public hearing at 7:50 PM and declared the first reading of Ordinance #564.

Pay Request #6 First Rate Excavation: Pay request #6 from First Rate Excavation for the Central Basin Project in the amount of \$213,229.92 was presented for Council approval. After discussion, motion by Gregg, second by West to approve pay request #6 in the amount of \$213,229.92 for First Rate Excavation for the Central Basin Project. Upon roll call vote, all members present voted aye. Motion carried.

2016 Annual Appropriation Ordinance #560: The Finance Officer presented the 2016 annual appropriation ordinance \$560 for the first reading. Numerous line items were discussed and may need to be adjusted before the final reading. The second reading will be held on Monday, September 28, 2015 at 7:00 PM. Mayor Wiebers then declared the first reading of Ordinance #560.

Personnel: Mayor Wiebers presented a request from the park and recreation board to appoint Brock Rops to the park and recreation board. After discussion, motion by Jacobson, second by West to appoint Brock Rops to the Park and Recreation Board effective September 14, 2015. Motion carried. The Finance Officer reported on the starting date for Water/Sewer Supt. Jeremy Gulbranson and the time table of his plans to be relocated here in Lennox.

Executive Session: Motion by West, second by Noonan to go into executive session at 8:30 PM to discuss personnel. Motion carried. Mayor Wiebers declared executive session ended at 9:26 PM.

Salary and Wages for 2016: Motion by West, second by Gregg to set the follow salary and wage for the city employee positions for the 2016 budget. Motion carried.

Finance Officer-\$53,000 salary; Administrative Assistant-\$15.75/hour; Billing Clerk-\$13.65/hour; Public Works Director-\$73,074 salary; Street Supt-\$21.00/hour; Street Laborer-\$16.80; Street Laborer #2-\$15.50 after probation period; Water/Sewer Supt.-\$22,60/hour; Police Chief-\$51,786 salary; Deputy Officer-\$18.00/hour; Patrolman-\$16.80/hour; Patrolman-\$16.30/hour; Head Librarian-\$12.75/hour; Library Assistant-\$10.00/hour; Library Assistant-\$9.75/hour; Library Assistant-\$9.50/hour; The library hours also were approved to go from 40 per week to be open 50 hours per week. Ambulance Personnel-\$12.50/hour; EMT's-13.65/hour; Mayor-\$3,200/year and \$40.00 per special meeting; Council \$2,400/year and \$40.00 per special meeting; Planning Commission-\$600/year;

Special Meeting: The Lennox City Council will meet in special session on Monday, September 28, 2015 at 7:00 PM.

Adjournment: With no further business, motion by Wet, second by Gregg to adjourn at 9:29 PM. Motion carried.

ATTEST: _____

Jerry Jones, Finance Officer

Orville Wiebers, Mayor