

# Building Permit Information

This permit is approval to proceed with the work authorized and shall not be construed as authority to violate, cancel or set aside any of the provisions of the building code, zoning ordinance or any other law or ordinance of the City of Lennox except as specifically stipulated by modification or legally granted variation as described in the permit application.

## Required Inspections:

No work may be done on any part of the building or structure beyond the point indicated in each successive inspection without first obtaining the approval of the Building Inspector. If you are unsure which inspections are required, call the Building Inspector. *Please note additional inspections may be required if project involves streets, sidewalks, driveways, and/or curb and gutter.* Please read additional information on the back of this form.



**Know what's below.  
Call before you dig.**

## Required Inspections:

- Footings: To be made after trenches are excavated and forms erected.
- Framing: To be made after the roof, all framing, fire blocking and bracing are in place and all pipes, chimneys and vents are complete. If exterior plaster is used, all reinforcement shall be in place. Stairways must be in place.
- Final: To be made after the building or project is completed.

**TO REQUEST AN INSPECTION:**  
Building Inspector 605-366-5483  
City Hall 605-647-2286

## BUILDING PERMIT EXPIRATION:

Work as described in the permit application must begin within 180 days of permit approval or permit is void and work may not continue until a new permit is acquired.

## POSTING PERMIT CARD:

The permit card shall be posted in a conspicuous place on the premises prior to commencing work and shall remain until the building has received a final inspection.

## CHANGE TO PERMIT:

Any change to the approved plans must be submitted to the Building Inspector for approval before proceeding.

## STATE INSPECTIONS:

The State of South Dakota also requires plumbing & electrical inspections. The following information is being provided to enable you "the holder of the building permit" to comply with the various state required inspections.

<b>Plumbing:</b>	SD Plumbing Commission	605-773-3429
<b>Electrical:</b>	SD Electrical Commission	800-233-7765

### **Take Note:** Regulation 1.05 Penalties for Violation

It is unlawful to erect, construct, reconstruct, alter, maintain or use any building or structure, or to use any land in violation of any regulation in this Ordinance. Any person, firm, association or corporation who violates, disobeys, omits, neglects or refuses to comply with, or resists the enforcement of any of the provisions of this Ordinance shall be punishable by a fine of five hundred dollars, by imprisonment not exceeding thirty days, or by both the fine and imprisonment together with the cost of the action, every day of violation shall constitute a separate offense.

**Chapter 11.01 Penalties and Repealing Clause Penalty in General.** Except in cases where a different or additional penalty is imposed by this ordinance or by some existing provision of law, every violation of any of the provisions of this ordinance shall be punishable by a fine not to exceed the fine established by SDCL 22-6-2(2).. Each day in which a violation of this Code or other ordinance continues shall constitute a separate offense. (SDCL 9-19-3) *Taken from the Revised Municipal Ordinances of the City of Lennox, SD April 13, 2011*

HOMEOWNER'S WIRING PERMIT APPLICATION

If you live within the City limits of Rapid City or Sioux Falls contact your local city government for a local wiring permit.

CONTACT INFORMATION

Your name: \_\_\_\_\_ Mailing address: (If you have a PO box, please provide both your PO box & street address) \_\_\_\_\_ PO Box: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Email address: \_\_\_\_\_  
Phone numbers (Please provide all available phone numbers) Day: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_ Evening: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_ Cell: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_  
PROJECT INFORMATION Address where wiring will be done: \_\_\_\_\_ City: \_\_\_\_\_

- 1. Are you personally installing the electrical wiring & fixtures? ..... Yes No
- 2. Do you currently live at the address where the electrical installation is being done?..... Yes No
- 3. Do you own the residence or farmstead of the electrical project?..... Yes No
- 4. Does the farmstead meet the classification of Agricultural Land [20 acres or more] as described in South Dakota Codified Law 10-6-31.3?..... Yes No

Description of wiring project: \_\_\_\_\_

20:44:14:01(12) defines an "Owner's exemption" as an exemption from licensure requirements in SDCL 36-16-13 for an individual owner who is personally installing electrical wiring and fixtures in a residence or farmstead which is owned and resided in or on by the person installing the electrical wiring or fixtures. Owners doing electrical work on their own residence or farmstead in compliance with SDCL 36-16-15 may not allow their wiring permit to be used by any other person. Violators may be assessed a \$350 administrative fee.

The information provided is truthful and accurate. I understand the requirements outlined in SDCL 36-16, and the fees associated with a violation.

Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Please enclose \$50 per inspection with the \$10 permit fee. If you prefer to pay by credit, fill out your information below. The Commission will return your copies of the wiring permit. Following the receipt of this permit you are required to fulfill the requirements as documented on each page of the permit.

You may contact the Commission office via phone or e-mail. Refer to <http://dlr.sd.gov/electrical/fees.aspx> for a list of inspection fees or [http://dlr.sd.gov/electrical/homeowner\\_wiring.aspx](http://dlr.sd.gov/electrical/homeowner_wiring.aspx) for examples of fees.

I've enclosed an inspection fee and permit fee in the amount of \$\_\_\_\_\_.

Charge my credit card \$\_\_\_\_\_ using this information: Mastercard Visa AmEx

Card Number: \_\_\_\_\_ 3-Digit Security Code \_\_\_\_\_ Expiration Date: \_\_\_\_ / \_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Completed forms can be mailed to the South Dakota Electrical Commission at 308 S. Pierre St., Pierre, SD 57501

HOMEOWNER PLUMBING  
INSTALLATION CERTIFICATE

PERMIT COST \$5

INSPECTION FEE COST \$70

PERMIT NUMBER \_\_\_\_\_

(For Office Use)

Name of Owner \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Physical Address of Project (INCLUDING DIRECTIONS)

City \_\_\_\_\_ County \_\_\_\_\_ Work Phone \_\_\_\_\_

Home Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

Owner's Signature \_\_\_\_\_ Date \_\_\_\_\_

INSTRUCTIONS: Send this Certificate accompanied with \$75 to the following address:

State Plumbing Commission  
308 S Pierre St  
Pierre SD 57501  
605-773-3429

Upon Receipt Of Your Certificate The Plumbing Commission Will Return A Copy To You Along With a Homeowner Packet Which Will Give You Instructions On Inspection Requirements