

**LENNOX CITY COUNCIL REGULAR MEETING
MONDAY, NOVEMBER 13, 2017
LENNOX CITY HALL – 107 S MAIN ST.**

The regular meeting of the Lennox City Council was called to order by Mayor Wiebers at 7:00 PM and all present recited the Pledge of Allegiance. Members present were Orville Wiebers, Greg Poppenga, John Kirchner, Billy Welch (arrived 7:40 PM), Mike Gregg, and Chad Wulf. Absent: Brock Rops. Staff present was City Administrator Amanda Anglin, Finance Officer Jerry Jones, Finance Officer Donna Houck, Water/Wastewater Supt. Jeremy Gulbranson, City Engineer Mitch Mergen, and Streets Supt. Dave Tipton. Others present were Kellie Bultena, Wayne Fischer, John A. Kirchner, Mike Anderson, Dan White, and Laura Thiesse.

AGENDA:

Motion by Gregg, second by Poppenga to approve the agenda with no additions. Motion carried. Unanimous.

CONSENT AGENDA: Motion by Poppenga, second by Wulf to approve the consent agenda which includes the minutes of the meetings of October 10, 2017, October 23, 2017, and October 30, 2017, Finance Officer Reports of October Revenues and Expenditures, and November Cash Balance, October Ambulance Report, claims for the month of November, and October Payroll amounts. Upon roll call vote, all members present voted aye. Motion carried.

CLAIMS:

Ace Lennox, supplies-\$263.80; Baker & Taylor Books, books-\$537.00; Banyon Data Systems, Computer programs support-\$3,360.00; Big Earl and Company, fertilize baseball & softball fields-\$350.00; Brende Electric, LLC, electric work on lift station-\$601.23; Audrea Buller, travel reimbursement-\$90.67; Campbell Supply, clothing allowance J.J.-\$35.98; Cenex Fleetcard, fuel-\$1,129.65; City of Sioux Falls Public Works, landfill fees from rubble site-\$128.20; Dakota Date Shred, document shredding-\$57.50; Dakota Supply Group, Tools-\$94.93; DANKO, Henry Schein mega mover for fire dept-\$765.00; Dave's Service & Repair, fuel & service-\$602.24; Electric Pump, pulled Yeoman pump from lift station-\$369.30; Will Ericksen, travel reimbursement-\$192.58; Geotek Engineering, concrete testing & inspection-\$480.00; Hach, probes for sewer dept.-\$1,950.00; Hawkins, chlorine cylinder rent-\$10.00; Health Pool, employee health insurance-\$359.88; Henry Schein, ambulance supplies-\$22.75; Independent Publishing, publishing for October-\$653.51; Infra-Track, Inc., clean & jet lift station lines-\$1,200.00; JP Cooke Company, pet license tags-\$77.31; Ethan Larson, travel reimbursement-\$181.90; Lewis & Clark, monthly water purchase-\$7,416.01; Lisa Loring, deposit refund-\$96.86; Marco, Inc., copier contract-\$47.50; Matheson Linweld, oxygen for ambulance-\$94.49; Mid American, utilities-\$243.94; Nebraska Environmental, power module & control for fire dept-\$4,166.11; Tim Odland travel reimbursement-\$113.48; Alan Perry, travel reimbursement-\$384.89; Petty Cash, postage-\$35.97; Pitney Bowes, postage for meter-\$400.00; Preferred Printing, note pads-\$445.79; Presto-X, pest control at wastewater plant-\$74.00; Qualified Presort, utility bills-\$509.43; Register of Deeds, copies-\$7.00; Rent-All, rent aerial boomlift-\$295.00; Rural Route 1 Services, rugs and towels-\$137.00; Scott Bolte Sanitation, garbage services-\$265.54; Scott's Automotive, oil change Ford F250-\$78.27; SD Dept of Health, wastewater and water testing-\$671.00; SD Dept of Revenue, sales tax-\$184.22; Seam Design, logo embroidery on jackets-\$235.00; SF Two Way Radio, battery & chargers-\$263.96; Southeastern Electric, utilities at 6 wells-\$871.56; Stockwell Engineers, engineering fees-\$13,056.17; Sturdevant's Auto Parts, parts & supplies-\$211.12; Sunshine, library water & supplies-\$24.94; U Drive Technology, texting service-\$50.00; Vast, police internet-\$110.91; Verizon Wireless, police cell-\$134.03; Xcel Energy, electric utilities-\$11,085.46; IRS, payroll taxes-\$8,041.54; TMC, credit card processing fee-\$24.95, Total \$66,048.16

OCTOBER PAYROLL:

Council-\$6,545.13; Mayor-\$1,334.86; Finance-\$15,180.32; General-\$2,211.00; Police-\$21,538.36; Street-\$8,480.94; Rubble-\$468.28; Parks-\$2,592.22; Library-\$4,716.81; Water-\$6,206.50; Sewer-\$7,809.56; PR-\$6,150.82; Ambulance-\$10,125.24.

VISITORS TO BE HEARD:

Fire Chief, Wayne Fischer reported to Council that the truck the fire department had wished to purchase in South Carolina has been sold to someone else. They are sending someone to Minnesota to look at another used truck for sale for approximately \$177,000. He anticipates bringing a purchase proposal to Council at the next Council meeting.

John Kirchner reported to Council he has issues with speeders on Elm Street and requests more police presence along the street. Les Noonan told Council he agrees with Kirchner's observations on Elm Street.

Laura Thiesse from Elm Street reported to Council she suspects her neighbors are burning garbage in their basement. She says she reported it to the police department on October 27, but does not know if anything was done about it.

MOVING PERMIT:

Dan White and his business partner, Dustin Kuipers, asked Council to approve a moving permit to move a house onto a foundation at 412 E. 2nd Avenue. They will be demolishing the current structure at that address as it is uninhabitable. Gregg moved to approve the moving permit with the condition the structure must be placed on the foundation within 7 days of moving it to town. Wulf seconded the motion. Motion carried. Unanimous.

REPORTS:

City Administrator: City Administrator Amanda Anglin reported the city's Pre-disaster Mitigation Plan is about to expire. SECOG has drafted a new plan and has sent it to the State and FEMA for approval. There is a link on SECOG to the plan for anyone who wishes to review it. She also reported on an opportunity for a grant thru SDSU for health & wellness for programs to improve activity levels of residents. She is currently updating job descriptions and hopes to have them by the next meeting for Council approval.

City Engineer: City Engineer Mitch Mergen reported on the following projects: Central Basin Project Phase 2 & 3, Main Street Improvements, Highway 44 Recreational Trail scheduled for January bid letting, and Highway 17. He also reported the force account work includes Sunshine, CIP update, and rate study. He recommended to Council, that Pay Request #6 for the Main Street Project be tabled until the liquidated damages can be addressed.

Motion by Wulf, second by Kirchner to approve the reports as presented. Motion carried.

NEW BUSINESS:

Main Street Project-Pay Request #6-Duininck, Inc.: Motion by Wulf, second by Gregg to table Main Street Project Pay Request #6. Motion carried.

Main Street Project – Stockwell Engineers Contract Amendment: Kirchner moved and Gregg seconded to approve the amendment to the Stockwell Engineers contract for the Main Street Project. Motion carried. Upon roll call vote, Poppenga and Gregg voted no; Kirchner and Wulf voted aye; Mayor Wiebers cast the tie breaker vote of aye.

Les Noonan-Hwy 44 Recreational Trail Project: Noonan reported to Council that, in his opinion, the City's money would be better spent on streets and a pool rather than a recreational trail.

Ordinance No. 580-City Well Sale-First Reading: Mayor declared first reading.

Premier Pyrotechnics early pay: Motion by Gregg, second by Welch to approve early pay for 20% discount. Motion carried. Unanimous.

Resolution 2017-11-13-01 Surplus Street & Traffic Signs:

WHEREAS, the City of Lennox received new street and traffic signs throughout the City through a grant received for the SD DOT Signage and Delineation Project identified as the Roadway Safety Improvement Project,

And WHEREAS the City has no need for the replaced street and traffic signs,

And WHEREAS residents of the City of Lennox have expressed interest in purchasing the street signs,

THEREFORE be it resolved that the City of Lennox declares the replaced street signs, traffic signs and poles as surplus property, and wishes to sell the **street signs only** for \$10 each on a first come, first serve basis to the residents of Lennox, limited to 2 street signs per property. The traffic signs and poles will be recycled, if possible.

Dated this 13th day of November, 2017.

Motion by Gregg, second by Wulf to approve Resolution 2017-11-13-01. Motion carried. Unanimous.

Liquor License Renewals for 2018: Motion by Poppenga, second by Gregg to approve. Motion carried. Roll call vote unanimous.

Confinement Facilities: Wulf recommended Council follow the Planning & Zoning Commission recommendation to request a 3-mile buffer zone.

Lewis & Clark Representative: Mayor Wiebers reported to Council he would like to appoint Jeremy Gulbranson as the City's representative to the Lewis & Clark Board. Gregg moved to approve the appointment. Welch seconded. Motion carried. Unanimous.

EXECUTIVE SESSION: Gregg moved and Wulf seconded to go into executive session for the discussion of personnel matters. Mayor Wiebers declared in Executive Session at 8:05 PM.

Mayor Wiebers declared out of Executive Session at 8:19 PM. No action taken.

ADJOURNMENT:

With no further business, motion by Gregg, second by Poppenga to adjourn at 8:20 PM. Motion carried.

ATTEST: _____
Donna L. Houck, Finance Officer

Orville Wiebers, Mayor